

TOWN OF WOLFEBORO DELIBRATIVE SESSION

Minutes

February 5, 2013

Kingswood Arts Center

Being 7:00 PM Moderator Randy Walker called the session to order. He entertained the Pledge of Allegiance.

➤ **Welcome and Introductions**

Moderator Walker introduced the following Town Officials present this evening:

Budget Committee members; Chairman John MacDonald, John Burt, Stan Stevens, Bob Tougher, Harold Parker, Matt Krause, and Brian Black.

Board of Selectmen members; Chuck Storm, Dave Bowers, Dave Senecal, Chairman Linda Murray and Vice-Chairman Sarah Silk.

Staff; Town Manager David Owen, Finance Director Pete Chamberlin, Town Counsel Mark Puffer and Town Clerk Pat Waterman.

Moderator Walker explained the process of the Deliberative Session and the purpose of the meeting is to determine the form of the articles for the ballot on March 12, 2013. He stated there are 19 warrant articles in total and they will not discuss Articles, 1-4 (1 relates to the election of candidates and 2-4 are relative to Planning and Zoning articles which already had their own public hearings). He noted that a new law passed last year prohibits "gutting" or terminating an article. You can still change the intent and/or amount.

Warrant Articles

Moderator Walker read the article as follows:

ARTICLE 5: Center Street Reconstruction

To see whether the Town will vote to raise and appropriate the sum of Two Million One Hundred Thousand dollars (**\$2.1 million**) for the reconstruction of Center Street from South Main to Wolfeboro Falls, including new roadway, drainage and sidewalks as well as intersection upgrades. This is a proposed NHDOT municipally managed project and the State will fund 2/3rds of the cost; the Town share is \$700,000. Further, to authorize the issuance of \$700,000 of bonds or notes for the Town's share of the project in accordance with RSA Chapter 33, Municipal Finance Act, and to further authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 5-1)

(3/5 Majority vote required)

Chairman Murray stated that this article is a continued effort to make improvements to key roads in Wolfeboro.

Dave Ford reviewed a Power Point presentation summarizing the project to address drainage and flooding issues in this area. (See attached #1)

Moderator Walker opened the floor up for discussion on the article.

Jerome Holden of Grove Street questioned the left over funds from last year's Lehner Street project.

Mr. Ford replied \$200,000.

Mr. Holden said that wasn't enough to complete Lehner Street.

Mr. Ford replied correct, that the bids came in high for that project and they knew this project was in the future and planned to incorporate it.

Bob Lemaire questioned the certainty of funding from the State.

Mr. Ford replied there is no confirmation on the funds, but they have said they will fund 2/3rds of the eligible costs. He stated the Town's portion of this project is \$700,000.

Chairman Murray stated that from what she understands the State will fund approve \$2.1 million dollars for the project.

Mr. Ford clarified he met with the State last week and said it looks like they would be approving about \$1.5 million dollars for the project. He noted the total cost of the project is \$1.7 million dollars and explained \$500,000 would be the Town's portion of the municipally managed project, plus the additional \$200,000 from the previous Warrant Article.

Mr. Owen clarified that the Town's portion of the cost will not exceed \$700,000. He explained the State will determine what funds are considered eligible costs and the town will need to have funds to cover the costs not eligible.

Chairman Murray stated that the Town's portion will be \$700,000 no matter what amount the State decides to funds.

It was moved by Suzanne Ryan and seconded by Gail Deitzer to amend Article 5 to read as follows after word share in the sixth line "cost will not exceed \$700,000".

DISCUSSION:

Suzanne Ryan stated her purpose of the amendment is simply for clarification.

Chairman Murray stated the Town Attorney feels such amendment could restrict the use of the funds from the prior year.

Attorney Puffer noted that the \$1.5 million dollars is only an estimate and the left over funds is from a special Warrant Article.

Mr. Ford replied correct.

Attorney Puffer suggested the following language starting in the fifth line after the word "and" "the State will fund 2/3rds of the eligible costs; the Town's share is 1/3rd of eligible costs not to exceed \$700,000".

Susan Ryan withdrew her amendment.

It was moved by Suzanne Ryan and seconded to amend Article 5 to read as follows after word "and" in the fifth line "the State will fund 2/3rds of the eligible costs; the Town's share is 1/3rd of eligible costs not to exceed \$700,000".

DISCUSSION:

John Zanchi questioned further clarity, if the State only covers \$1 million dollars of the project and the town pays \$500,000 plus the \$200,000 carried over, won't they still need another \$200,000 to cover the cost of the project.

Ron Goodgame questioned the word "eligible" and appreciates the effort to make the article clearer, but feels such word would raise more questions.

Frank Bader questioned why they would not discuss this when they have more accurate figures.

Mr. Ford explained the estimates are based on conceptual plans and the project is determined to cost \$1.5 million dollars, regardless if the State approves them for more money the Town's portion will not exceed the \$700,000.

Moderator Walker questioned if Mrs. Ryan would like to put the article on hold to clear up what language to use.

Mrs. Ryan replied that she is comfortable with the language "not to exceed \$700,000" and stated let DRA decide if the funds left over are eligible for this project.

Attorney Puffer clarified that special Warrant Articles do not lapse and that if it is within the scope it is okay.

Melissa Hansen questioned if consideration was given to purchase the building known as the former Schilleriff's.

Moderator Walker stated such questioned could be addressed at a different time. He clarified the discussion needs to be on the amendment.

John Zanchi questioned clarity on the amount needed, is it \$700,000 plus the carried over \$200,000?

Mr. Ford replied that is correct.

Mr. Zanchi stated wouldn't the Warrant Article leave them \$200,000 short? He stated the Warrant Article should reflect the total needs and then clarify what portion is from the Town and State.

Ron Goodgame stated unless you define the word "eligible" how they will know what it means. How will they know what the State will determines eligible or not.

Mr. Owen explained that NH DOT will determine the eligible costs. He stated he has concern about the amendment proposed and suggested removing the reference to 1/3rd and put "shall not exceed".

Moderator Walker called for a vote on the amendment, being majority opposed, the motion failed.

Mrs. Ryan stated the State has already made it clear they will not fund beyond the white lines and can't understand why the figures are not more concrete as they know the State will not pay for sidewalks.

Mr. Ford explained that such is now in the engineering phase. They are seeking the maximum amount allowed for the Warrant Article and will fight for the sidewalks. The total maximum amount possible from the State is \$2.1 million dollars and the maximum amount requested from the voters is \$700,000.

Mrs. Ryan questioned if they discussed this with the NH DRA (NH Department of Revue Administration)?

Mr. Owen questioned why would they need to?

Mrs. Ryan replied regarding the carryover of the \$200,000. She feels this Warrant Article is premature.

Bob Lemaire stated he is not against doing this article, but the Warrant Article should be clear about what the funding is. He suggested leaving the article as it is, but only noting what the Town's share is since the State portion is unknown.

Chairman Murray questioned Attorney Puffer is such is acceptable.

Attorney Puffer agreed.

It was moved by Linda Murray and seconded by Bob Lemaire to amend Article 5 to remove the following language "This is a proposed NH DOT municipally managed project and the State will fund 2/3rds of the cost;"

DISCUSSION:

Ron Goodgame stated that Mr. Ford made great points and such has been reviewed by the Board of Selectmen and the Budget Committee. He feels they should leave the Warrant Article the way it is.

Mrs. Ryan questioned clarity on the reference to RSA Chapter 33.

Attorney Puffer replied that is in regards to the Town's bonding authority.

Mrs. Ryan questioned if there is a Statute on the funding.

Attorney Puffer replied he is sure there is some regulation to the funding process through the State.

Frank Bader questioned what they do if the State does not fund as much as anticipated.

Fred Stevens stated he is favor of this project, but what they want is it to be intelligible to the voter. He stated it is not Mr. Ford's fault they don't have more concrete figures and questioned if they could ask the State to provide them with more information.

Moderator Walker called for the vote, based on the response he performed a hand count, being the majority in favor, the amendment passed. (51 to 33)

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 6: Sewer Collection System Upgrades

To see whether the Town will vote to raise and appropriate the sum of Four Hundred Thousand dollars **(\$400,000) for the design and construction of upgrades to the sewer collection system** to reduce infiltration and inflow and further to authorize the issuance of not more than four hundred thousand dollars (\$400,000) of bonds or notes for this purpose in accordance with RSA Chapter 33, Municipal Finance Act, such sum to be reduced by any federal, state, or private funds made available therefor, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity and other terms for this purpose, and further to raise and appropriate the sum of six thousand dollars **(\$6,000) for the payment of interest** on any notes issued in anticipation of such bonds that is payable in 2013.

(Recommended by the Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

(3/5 Majority vote required)

Ms. Silk stated this is part of their ongoing I/I program to preserve the capacity of the Waste Water Treatment Plant.

Dave Ford reviewed a Power Point presentation summarizing the project and the problem with excessive ground water coming into the plant. (See attached #1)

Moderator Walker opened the article up for discussion.

Allen Kasiewicz questioned clarity on that some articles refer to interest and the total for this article would be \$406,000.

Mr. Owen replied that if the project will be done this year (2013) it includes language for the bond anticipation note for interest.

Being no further discussion, Moderator Walker read the article as follows:

ARTICLE 7: Public Works Garage Upgrades

To see whether the Town will vote to raise and appropriate the sum of Three Hundred Forty Thousand dollars **(\$340,000) for the design and construction of upgrades to the Public Works Facility on Pine Hill Road including; new hydraulic truck lift, fuel pumps and delivery system, replace and enlarge the salt storage shed, and to construct new spreader hangers**, to be funded as follows: **\$100,600 to be transferred** from the balance of the Public Works Facility Capital Reserve Account and further to authorize the issuance of not more than two hundred thirty nine thousand four hundred dollars **(\$239,400) of bonds or notes** for this purpose in accordance with RSA Chapter 33, Municipal Finance Act, such sum to be reduced by any federal, state, or private funds made available therefor, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose, and further to raise and appropriate the sum of three thousand six hundred dollars **(\$3,600) for the payment of interest** on any notes issued in anticipation of such bonds that is payable in 2013.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)
(3/5 Majority vote required)

It was moved by Dave Senecal and seconded by Sarah Silk to amend Article 7 to as follows: amend the amount in the second line to "\$400,000", starting in the fourth line remove the language "replace and enlarge the salt storage shed, and to construct new spreader hangers" and replace it with "other needed improvements", amend the amount in line eight to "\$299,400" and amend the amount in line fourteen to "\$4,575".

DISCUSSION:

Mr. Senecal stated the purpose for such amendment is due to the recent fire at the Public Works Garage.

Mr. Ford referred to a PowerPoint summarizing the improvements. (See attached #1) He briefly explained that last week a vehicle that was in the garage caught on fire. He explained this vehicle was put away at 11:00 AM as the employee left early and a fire was reported at 1:00 PM when smoke was noticed coming from the building. Although it is not confirmed, it appears there was a malfunction in the fuse box of the vehicle that caused the fire. The vehicle and a sidewalk plow were lost in the fire as well as substantial damage to the building. He noted an attached garage also received heavy smoke damage. He noted based on this recent incident they have decided to post pone a couple projects as it appear they may need to fully replace the building and it will need to be Code compliant.

Moderator Walker called for the vote, being the majority in favor, the amendment passed.

Being no further discussion, Moderator Walker read the article as follows:

ARTICLE 8: Construct Parks Maintenance Building

To see whether the Town will vote to raise and appropriate the sum of Two Hundred Thousand dollars (**\$200,000**) for the purpose of constructing a 3,000 sq. foot Parks & Recreation Department Maintenance Building to serve as storage and workspace for its Maintenance Division, said sum to be in addition to any federal, state, or private funds that may also be made available for this purpose, and further to authorize the issuance of \$200,000 of bonds or notes for these purposes in accordance with RSA Chapter 33, Municipal Finance Act, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose, and to further raise and appropriate the sum of three thousand dollars (**\$3,000**) for the payment of interest on any notes issued in anticipation of such bond that is payable in 2013.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

(3/5 Majority vote required)

Ms. Silk stated that the Parks and Recreation buildings have been a hodge podge of buildings and they had to remove one last year due to the high content of mold in the building. She stated they are proposing to build a structure to securely house the expensive equipment.

Ethan Hipple reviewed a PowerPoint of the proposed project outlining the scope of work and location. (See attached #1) He noted that the building would protect the expensive equipment such as the groomer from the elements as well as they also pay for storage for items that do not fit in the small storage sheds.

Chairman Murray noted that when the CIP Committee started their review of Warrant Articles, they visited the Parks and Recreation facility and agreed strongly that this project should move forward and asked Mr. Hipple to work on a proposed project at a reduced cost.

Being no further discussion, Moderator Walker read the article as follows:

ARTICLE 9: 2013 Operating Budget

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$26,163,872. Should this article be defeated the operating budget shall be \$25,331,916, which is the same as last year, with certain adjustments required by the previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 7-0)

John MacDonald reviewed the PowerPoint presentation outlining the increases or decreases in the 2013 Operating Budget. (See attached #1) He highlighted some of the increases as follows: in Public Safety the increase is due to the new cruiser contract and that Ford no longer makes the Crown Victoria causing them to buy new equipment, an increase in the Prosecutors hours and instead of the part-time Traffic Officers they plan to hire a part-time certified Police Officer to patrol the downtown area. In the Sewer Enterprise Fund the increase is due to \$480,000 for legal expenses for the RIB lawsuit.

Mrs. Ryan questioned the MS-7 form regarding revenues account # 3230 Building Permit fees; actual revenues \$25,500 vs. Selectmen's estimated revenues \$40,000.

Pete Chamberlin replied that a lot of that information is subjective as the report is generated before the end of the year. He stated that they have collected \$46,000.

Mrs. Ryan also questioned on the same page, account #3912 from special revenue funds the actual vs. the estimated.

Mr. Chamberlin replied the offset should equal the budget on the appropriated side.

Bob Lemaire stated he was surprised to see \$480,000 in legal fees in the budget vs. being a Warrant Article. He questioned the amount spent to date.

Chairman Murray replied \$200,000.

Mr. Lemaire questioned if they anticipate this lawsuit to dispose of the matter.

Mr. Ford replied the issue is with the engineer hired for the RIB site and that shortly after they started operating it, they ran into capacity problems. He stated the site is compliant, but is only running at 50% of what it was designed for. He stated that they had worked with the engineer for a year to try and correct the problem without success which has led to the lawsuit. He stated that the funds that have been spent to date have been spent on legal fees and expert witnesses with hopes to mediate the issue.

Mr. Lemaire stated the question is does the Town of Wolfeboro feel like it will get its money back and is this realistic to spend this kind of money on a lawsuit? His concern is that a lot of it has been done behind a black curtain. He stated they don't even know the amount of the damages.

Mr. Ford replied that it is \$10 million dollars in damages.

Mr. Lemaire stated there should be more participation by the town and maybe they may want to cut their losses. He stated that all of a sudden there is \$480,000 in legal fees in the budget and it just seems as though it slid through the budget process and there should have been more discussion on a matter of this magnitude.

Mrs. Ryan questioned if the money for this lawsuit will be included in the Default Budget.

Mr. Owen replied no.

Mrs. Ryan questioned if they have discussed mediation.

Mr. Ford replied yes, they have been seeking advice from special counsel and he has made updates at regular Board of Selectmen's meetings. He stated at this point the solution is not realistic and had no other alternatives.

Chairman Murray noted they have had it reviewed by other engineers.

Mr. Ford stated this is a very devastating issue as they have worked with Wright Pierce Engineers for years and the plan was to work with them to resolve the issue, but couldn't. He stated they are confident they will win this lawsuit.

Mrs. Ryan questioned if the State has any responsibility as they provided the permit for the site.

Mr. Ford replied that the State issues permits based on documented plans by certified engineers.

Tom Bickford questioned in regards to enterprise funds why they don't have one for Dockside and the Train Station to give them more information on just how much are they subsidizing these entities.

Moderator Walker noted such could be addressed under New Business.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 10: Town Road Upgrades

To see whether the Town will vote to raise and appropriate the sum of Six Hundred Thousand dollars (**\$600,000**) for the purpose of upgrading Town roads and drainage systems.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 5-1)

Chairman Murray stated this is their ongoing road maintenance fund.

Mr. Ford reviewed the PowerPoint outlining the project. (See attached #1) The roads that will be addressed are Cotton Valley Road (Bryant Road to Cotton Mountain Road), Pork Hill Road (Rt. 28 to Ossipee town line), Percy Drive, Interlakes Way, Stoneham Road (Cotton Mountain Road to Class VI), and Pleasant Valley Road.

Allen Kasiewicz stated last year the Pleasant Valley Road project included Cross Road, but such was not done and really needs to be addressed.

Mr. Ford replied correct it has been held up to 2014 due to wetland permitting for the culvert work.

It was moved by Suzanne Ryan and seconded by Allen Kasiewicz to add the following language to the end of the article "If Article 11 should pass, the \$600,000 in this article will reduce to \$450,000".

DISCUSSION:

Mrs. Ryan stated that she feels this amount would make it easier for the tax payers.

Ms. Silk disagreed and even making these upgrades they are still falling behind on road maintenance, she would like to leave it at the \$600,000.

Mr. Owen stated that when this article was discussed at the CIP level it was \$750,000 and it has already been reduced to be sensitive to the tax rate. He noted the Town's portion of Article 11 is only 1/3rd of the \$150,000.

Suzanne Ryan amended the amendment to \$550,000 (from \$450,000), it was seconded. Moderator Walker called for the vote, majority opposed, and the amendment failed.

Marshall Hewitt questioned the status of Lang Pond if anything further will be done about the dust.

Mr. Ford replied based on his last meeting with the Town of Tuftonboro he understood that project to be complete.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 11: Middleton Road—Design of Improvements

To see whether the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand dollars (**\$150,000**) for the design of Middleton Road improvements, including new roadway and drainage improvements. This is a proposed NHDOT municipally managed project and **the State will refund 2/3rds of the cost; the Town's present share is \$50,000**. Further, to authorize the Board of Selectmen to acquire from the State of New Hampshire all its interests in and to Middleton Road from the New Durham town line to its intersection with Route 28 following its design completion and that thereafter such road shall be accepted by and maintained by the Town as a Class V highway.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 7-1)

Mr. Senecal stated that Middleton Road in Wolfeboro is the only portion of the Road still owned by the State and that he visited NH DOT with Mr. Owen and Mr. Ford to discuss the condition of the road and where the State proposed this project to address the road as a municipally managed project where the State would fund 2/3rds and the Town 1/3rd. Once the project is complete the State will deed the road over to the Town of Wolfeboro.

Mr. Ford referred to the PowerPoint explaining how the project came about and the solution to get it repaired. (See attached #1)

It was moved by Suzanne Ryan and seconded by Allen Kasiewicz to amend Article 11, the second line to add the following after the word "for"; "phase I". Moderator Walker called for a vote and being majority opposed, the motion failed.

It was moved by Suzanne Ryan and seconded to amend Article 11, the last line to add the following after the Class V; "town".

DISCUSSION:

John Burt questioned aren't all Class V roads town roads?

Mr. Owen replied yes.

Tom Bickford noted that not all the voters may know that.

Moderator Walker called for a vote on the motion and being majority opposed to the amendment, the motion failed.

It was moved by Suzanne Ryan and seconded by Tom Bickford to amend Article 11, to add the following language "Phase II construction estimate for 2014; the town's portion \$439,560 and the State's portion is \$880,440 with a total of Phase I and II costing \$1.47 million dollars".

DISCUSSION:

Mr. Owen state he feels it is premature to outline the cost of Phase II as it is based on estimates.

Mrs. Ryan replied she is using language provided in the handouts and she did note it was an estimate. She stated she feels that it is important to advise the public of the total cost.

Bob Lemaire stated he disagrees with Mrs. Ryan and he attended some Board of Selectmen meetings where such topic was discussed and based on those discussions the town doesn't have any other option and should take advantage of the State funding. He stated let the voters decide next year on the construction.

Ms. Silk agreed with Mr. Lemaire. She moved the question it was seconded.

Moderator Walker called for a vote to terminate debate, being majority in favor the motion passed.

Moderator Walker called for a vote on the amendment, being majority opposed, the amendment failed.

Mrs. Ryan referred to a letter dated 7/26/12 from Mr. Owen to Mr. Willkee noting the town has raised the \$30,000 for preliminary design and she questioned who appropriated those funds.

Mr. Owen replied such was discussed at a Board of Selectmen's meeting who authorized to expend the funds.

It was moved by Suzanne Ryan and seconded by Sarah Silk to restrict rediscussion on Articles 5-11. Moderator Walker called for a vote and being majority in favor, the motion passed.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 12: ADA Parking Lot Improvements at Town Hall

To see whether the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (**\$100,000**) to construct parking lot upgrades in front and in back of Town Hall, including ADA compliant parking, reconstruction of the entire lot, and landscaping.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Storm stated this article will address the Town Hall parking lot that is in poor condition and not easily ADA accessible.

Mr. Ford referred to the PowerPoint presentation (See attached #1) outlining the project and noting that is part of a settlement agreement with the US Department of Justice based on a complaint filed.

Suzanne Ryan questioned if it would add more spaces.

Mr. Ford replied no, they would lose spaces based on the requirements for ADA accessible spots.

Mrs. Ryan questioned the plan that was shown at the Board of Selectmen's meeting done by McGinley Kalsow & Associates that was proposed to cost \$100,000.

Mr. Ford replied they will be using the DPW workforce to do such and the funds are for the construction costs. He noted that was an example plan they are not locked into.

Being no further discussion, Moderator Walker read the next article as follows:

Article 13: Electric Meter Upgrades

To see whether the Town will vote to raise and appropriate the sum of Seven Hundred Twenty Thousand dollars (**\$720,000**) from the Electric Enterprise Fund to upgrade electric meters from the manual read system to an AMR (Automated Meter Reading) mobile collector radio system. This project will be phased over a five-year timeframe (2013-2017). This will be a non-lapsing appropriation per RSA 32:7 VI, and **shall not lapse until five years after the end of the fiscal year 2013, or when the project is completed, whichever occurs first.**

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Storm stated this article is proposed to make improvements to the electric meter reading system and reduce manpower.

Barry Muccio referred to the PowerPoint presentation outlining the proposed project to upgrade to a radio read system. (See attached #1)

Jerome Holden clarified that the meters are not Smart meters.

Mr. Muccio replied that is correct they are not two-way radios.

Mr. Holden questioned if they plan to upgrade to Smart meters in the future.

Mr. Muccio replied no.

Mr. Holden questioned a previous estimated cost of \$500,000.

Mr. Muccio replied that was the Water Meter upgrade.

Mr. Holden questioned if they would be losing staff.

Mr. Muccio replied they would reduce staff and vehicles.

Gail Deitzer noted the Warrant Article should reference that it has no impact on the tax rate.

It was moved by Linda Murray and seconded by Chuck Storm to amend Warrant Article 13, to add the following language to end of the article "This article will not impact the tax or electric rate".

DISCUSSION:

Dennis Bean questioned why they would not use the profit from the Electric Department on reducing the electric rates.

Moderator Walker called for a vote and being majority in favor, the motion passed.

Bob Lemaire questioned if the vendor has been selected.

Mr. Muccio replied that no, the proposal would be put out to bid.

Mr. Lemaire questioned if number of suppliers and why they are not looking into Smart meters to remain competitive in the 21st Century.

Mr. Muccio replied they looked into all avenues and felt this system would be the best way to go for the town's system.

Being no further discussion, Moderator Walker read the next article as follows:

Article 14: Purchase Replacement Bucket Truck for Electric Department

To see whether the Town will vote to raise and appropriate the sum of Two Hundred Twenty Five Thousand dollars **(\$225,000) from the Electric Enterprise Fund** for the purpose of **replacing ME-3, a 1997 bucket truck**. This acquisition will not result in **any increase in the tax rates**.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Storm stated this is to replace a seventeen year old truck with a lot of hours on it.

Mr. Muccio referred to the PowerPoint (See attached #1).

Mrs. Ryan questioned if he could answer Mr. Bean's question regarding the unrestricted fund balance and why such could be not used to offset the rates.

Mr. Muccio replied that they have approximately \$2.5 million dollars in the fund and have \$5 million dollars in projects schedule for the future.

Tom Bickford questioned how Wolfeboro's cost is compared to PSNH.

Mr. Muccio replied Wolfeboro's distribution rate is about \$.03 and PSNH is about \$.06.

Moderator Walker read the next article as follows:

ARTICLE 15: Town Library and Libby Museum Buildings Maintenance

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars **(\$100,000) for the purpose of making needed evaluations** of structural conditions and mechanical systems, **and making needed repairs and building maintenance improvements** to these Town-owned buildings.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 8-0)

Mr. Senecal stated this article addresses some heating and cooling equipment at the Library that needs replacing due to its age and lack of replacement parts as well as some repairs to the Libby Museum.

Mr. Ford referred to a PowerPoint presentation outlining what will be done at both locations, noting both projects came up during the Warrant Article process due to issues that happened. (See attached #1)

It was moved by Linda Murray and seconded by Chuck Storm to amend the last line of the article to change "these Town-owned buildings" to "the Town Library and the Libby Museum". Moderator Walker called for a vote and being majority in favor, the motion passed.

John Sandeen, Chair of the Library Trustees, stated the heating and cooling system at the library is 33 years old and they have contacted the manufacturer and been advised they no longer have replacement parts for the system. He stated they have spent \$10,000 to date on building maintenance and \$19,000 on electricity and heating oil. They are confident such improvements will improve their efficiency.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 16: Public Works Vehicle and Equipment Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty Thousand dollars **(\$160,000) to be transferred to the existing Public Works Vehicle & Equipment Capital Reserve Account**, to be under the custody of the Trustees of Trust Funds. The Selectmen have been designated as agents to expend this Capital Reserve Account.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Chairman Murray stated that Capital Reserve Accounts (articles 16-18) were developed based on recommendation by the CIP Committee and this request is for the Highway and Solid Waste Department purchases.

Mr. Ford referred to the PowerPoint (See attached #1) on the proposed purchases; 10-wheel dump (original destroyed in the fire), ½ ton pickup, sidewalk plow (replace one destroyed in fire) and solid waste horizontal bailer. He noted some items were switched around due to the need to replace items destroyed in the fire.

Jerome Holden questioned if the replacement value is based on what was burned.

Mr. Ford replied they are currently in negotiations with the insurance company for fair replacement values.

Mr. Holden questioned if we would see those numbers next year?

Mr. Ford replied they would find them out this year at a Board of Selectmen's meeting.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 17: Fire Trucks and Apparatus Replacement Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Six Thousand dollars (**\$176,000**) to be transferred to the existing **Fire Trucks and Apparatus Replacement Capital Reserve Account**, to be under the custody of the Trustees of Trust Funds. The Selectmen have been designated agents to expend this Capital Reserve Account.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Chief Morrill referred to the PowerPoint (See attached #1) for the scheduled replacement of engine 1.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 18: Town Office Facility Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (**\$100,000**) to be transferred to the existing **Town Office Facility Capital Reserve Account** as established by vote of the March 13, 2001 Town Meeting, to be under the custody of the Trustees of Trust Funds. The Selectmen have been designated agents to expend this Capital Reserve Account.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Bowers stated the Town Hall is the focal point of downtown and a 100-year old building. He stated they have made some upgrades to the building and would like to continue to do so to take care of it. He noted the town's budget has been reviewed carefully by the Board of Selectmen and the Budget Committee and is only a fraction of the schools budget.

Tom Bickford questioned the specific plans for the \$100,000.

Mr. Owen replied that this would be to set the funds aside for the future.

Mr. Bickford questioned if they are in the process of making repairs.

Mr. Owen replied yes they have a routine annual maintenance account of \$10,000.

Mr. Bickford questioned if they have janitorial staff.

Mr. Owen replied they have a cleaning contractor.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 19: Establish Abenaki Ski Area Capital Reserve Fund

To see if the Town will vote to establish a new Capital Reserve Fund as authorized under provisions of RSA 35:1 **for the purpose of purchasing or repairing the snowmaking equipment, the groomer, light poles and mechanical, electrical, and safety equipment related to the Abenaki Ski Area** and to raise and appropriate the sum of Fifteen Thousand Two Hundred Fifty dollars **(\$15,250) to be placed in this fund**, to be under the custody of the Trustees of Trust Funds and to designate the Board of Selectmen as agents to expend.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 4-1-1)

Chairman Murray noted the CIP Committee recommended establishing an account for the maintenance for the generous gift of the snowmaking equipment from the Friends of Abenaki valued at \$250,000.

Ethan Hipple reviewed a summary of the proposal. (See attached #1)

Suzanne Ryan questioned how he came up with the figure of \$15,250.

Mr. Hipple explained the formula.

Mrs. Ryan questioned the 4-1-1 vote by the Budget Committee and why they voted that way.

No response from the Budget Committee.

Chairman Murray asked Mr. Hipple to provide a revenues update.

Mr. Hipple replied that in 2007 they were subsidizing the ski area at 90% and since then they have restructured the rates and are at a 70% subsidy.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 20: AFSCME Contract Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and Local #534 of the American Federation of State, County, and Municipal Employees (AFSCME) which calls for the following increases in salaries and benefits at the current staffing levels:

<u>Year</u>		<u>Estimated Increase</u>
2013	Wages	\$37,531
	Benefits	<u>\$ 7,484</u>
	Total 2013	\$45,015
2014	Wages	\$34,744
	Benefits	<u>\$ 6,928</u>
	Total 2014	\$41,671

and further to raise and appropriate the sum of **\$45,015** for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Senecal stated this is the outcome of a two-year negotiated contract with AFSCME that he, Mr. Owen, and Mr. Chamberlin negotiated with the Union.

It was moved by Suzanne Ryan and seconded to amend the article to reflect 3.18% for 2013 and 2.89% for 2014.

DISCUSSION:

Mrs. Ryan stated she feels it would provide better clarity to the voters the amount of the increase.

Moderator Walker called for the vote, being majority in favor, the motion passed.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 21: Police Union Contract Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town and Local #39 of the New England Police Benevolent Association (NEPBA) which calls for the following increases in wages and benefits at current staffing levels:

<u>Year</u>		<u>Estimated Increase</u>
2013	Wages	\$21,558
	Benefits	<u>\$ 5,210</u>
	Total 2013	\$26,768
2014	Wages	\$24,293
	Benefits	<u>\$ 5,879</u>
	Total 2014	\$30,172

and further to raise and appropriate the sum of **\$26,768** for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

(Recommended by Board of Selectmen by a vote of 5-0)

(Recommended by Police Commission by a vote of 2-0)

(Recommended by Budget Committee by a vote of 6-0)

Mr. Senecal stated this is the outcome of a two-year contract negotiated with the Police Union by himself, Mr. Owen and the Police Commission.

It was moved by Suzanne Ryan and seconded to amend the article to reflect 2.92% for 2013 and 3.15% for 2014.

DISCUSSION:

Mr. Owen stated he has a concern about just adding the percentages as the other part to this contract was the decrease in health insurances costs in the amount of \$225,000 as a result of these negotiations.

Mr. Bowers agreed with Mr. Owen and feels by adding the percentage without the whole story is not a good idea and that it was a give and take process.

Mrs. Ryan stated she feels it is well known about the savings in health insurance as it has been in the newspaper.

Moderator Walker called for the vote, being majority opposed, the motion failed.

It was moved by Sarah Silk and seconded to reconsider Article 20.

DISCUSSION:

Ms. Silk stated based on the above discussion she would like to remove the percentages to be consistent.

Moderator Walker called for a vote, being majority in favor, the motion passed.

It was moved by Sarah Silk and seconded to remove the notation of percentages in Article 20. Moderator Walker called for a vote and being majority in favor, the motion passed.

It was moved by Harold Parker and seconded by Sarah Silk to restrict reconsideration of Articles 12-21. Moderator Walker called for a vote and being majority in favor, the motion passed.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 22: Sunday Activities Ordinance

To see if the Town will vote to **repeal the present Sunday Activities Ordinance adopted by vote of Town Meeting in 1932** (Chapter 144 of the Town's Ordinances) and **adopt a new Sunday Activities Ordinance** as follows below to allow the conduct of businesses, retail sales, games, sports, concerts and other activities on Sundays, provided that the peace and quiet of the general public are not unreasonably disturbed thereby:

Chapter 144. SUNDAY ACTIVITIES

144-1. Sports, games and the like.

It shall be lawful on the Lord's Day to organize or participate in plays, games, sports, and exhibitions, provided that the peace and quiet of the general public are not unreasonably disturbed thereby. The Selectmen may regulate the time, manner and areas of such plays, games, sports and exhibitions so that no unreasonable disturbance of the peace and quiet shall be caused thereby.

144-2. Business and retail trade.

It shall be lawful on the Lord's Day to conduct any business and sell at retail any and all products and items that are lawful to be conducted or to be sold on any other day of the week.

144-3. Motion pictures, lectures and concerts.

It shall be lawful on the Lord's Day to conduct motion pictures, lectures, concerts and other similar performances, provided that no unreasonable disturbance of the general public's peace and quiet is caused thereby. The Selectmen may regulate the time, manner and location of such performances.

(Recommended by Board of Selectmen by a vote of 5-0)

Mr. Bowers noted such was brought to their attention to update this ordinance.

It was moved by Roger Murray and seconded by Bob Tougher to amend the article to replace the reference to "Lord's Day" with "Sunday" to be consistent throughout the article. Moderator Walker called for a vote, being majority in favor, the motion passed.

Tom Bickford questioned the rationale behind revising the article rather than repealing it.

Attorney Puffer replied that there still are some antiquated State Statues and it is the Town's decision to enforce it or not.

Stan Stevens questioned the articles being recodified.

Mr. Owen replied it was included in the revised Town Codes.

John Sandeen questioned the language in line four of section 144-1, "The Selectmen may regulate".

Chairman Murray replied such was left in as it says "may" and they do have a permit that regulates some events.

Being no further discussion, Moderator Walker read the next article as follows:

ARTICLE 23: PETITION WARRANT ARTICLE

To see if the Town will vote to require that all votes of the governing body and budget committee relative to budget items or any warrant article shall be recorded votes and the numerical tally of any such vote shall be printed in the town warrant next to the affected warrant article and further to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article in accordance with RSA 32:5 V-a and b.

It was moved by Suzanne Ryan and seconded to change the RSA reference to "40:13 V (a). Moderator Walker called for a vote and being majority in favor, the motion passed.

Mrs. Ryan stated a law was passed in July of 2012 that allows the Board of Selectmen to put the tax impact on the Warrant Article for information purposes.

Bob Lemaire disagrees with this article and that the law outlines what can be put on a ballot and feels they are already including opinions on the ballot by including the votes of the Board and Budget Committee and by adding this it would be adding more information to sway the voter.

Chairman Murray replied that they include the tax impact in the handouts, the cable TV presentation and the voters' guide. She stated they started to include the votes in 2010 for informational purposes.

Mrs. Ryan stated she hopes this does pass and that the legislative body thought it was appropriate.

Tom Bickford stated he agrees the more information the better and it was passed by the legislature. He is a strong believer in the Right to Know Law. He stated one of the best discussions on the budget he saw this year was the reconsideration by the Budget Committee on the Middleton Road project and they need to be more transparent.

➤ ***New Business***

Tom Bickford questioned why they would not consider enterprise funds for Dockside and the Railroad Station to see how much they are subsidized.

Chairman Murray replied that those are small pieces of the budget; they had considered it at one time for Pop Whalen.

Mr. Bickford read NH DRA's definition of an enterprise fund.

Mr. Owen stated typically enterprise funds are established for those enterprises where the revenue can offset the expenditures.

Mr. Bickford disagreed they can be adopted for accounting purposes.

Being no further business, Moderator Walker called for a motion to adjourn.

It was moved by Roger Murray and seconded by Harold Parker to adjourn at 11:00 PM.

Respectfully submitted,

Amelia Capone-Muccio

Recording Secretary

Town of Wolfeboro

2013 Warrant Articles

ARTICLE 5. Center Street Reconstruction

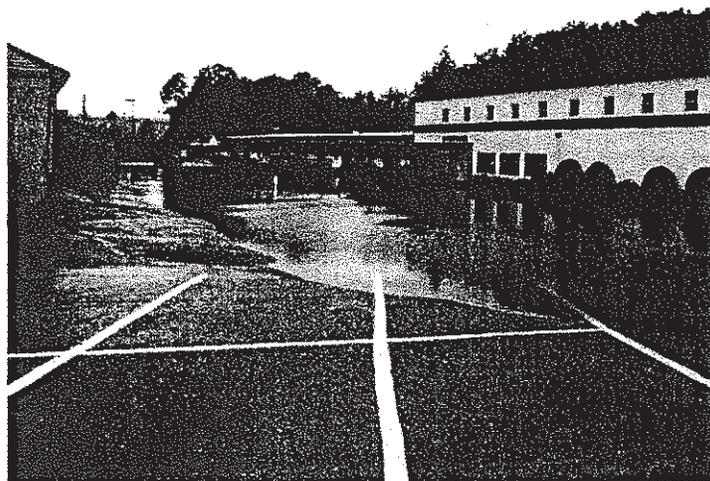
To see whether the Town will vote to raise and appropriate the sum of Two Million One Hundred Thousand dollars (**\$2.1 million**) for the reconstruction of Center Street from South Main to Wolfeboro Falls, including new roadway, drainage and sidewalks as well as intersection upgrades. This is a proposed NHDOT municipally managed project and the State will fund 2/3rds of the cost; the Town share is **\$700,000**. Further, to authorize the issuance of \$700,000 of bonds or notes for the Town's share of the project in accordance with RSA Chapter 33, Municipal Finance Act, and to further authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 5-1
- 3/5 Majority vote required

Estimated Tax Rate Impact 2013 - \$ 0

2014 - \$0.010

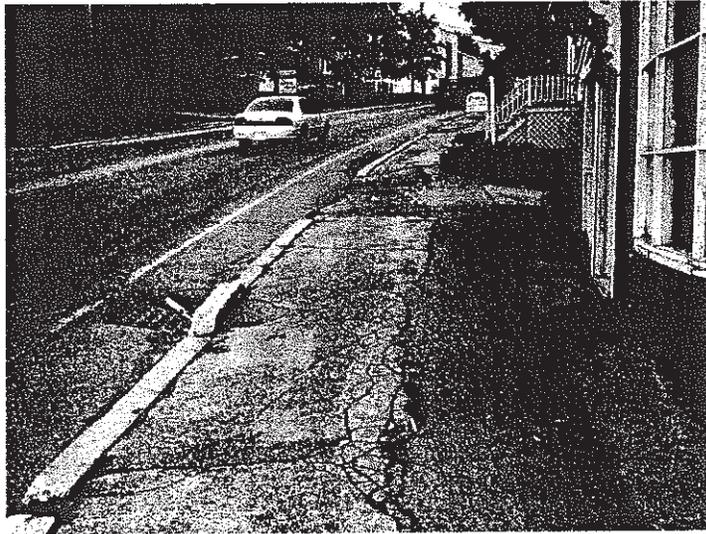
ARTICLE 5. Center Street Reconstruction



ARTICLE 5. Center Street Reconstruction



ARTICLE 5. Center Street Reconstruction



ARTICLE 5. Center Street Reconstruction



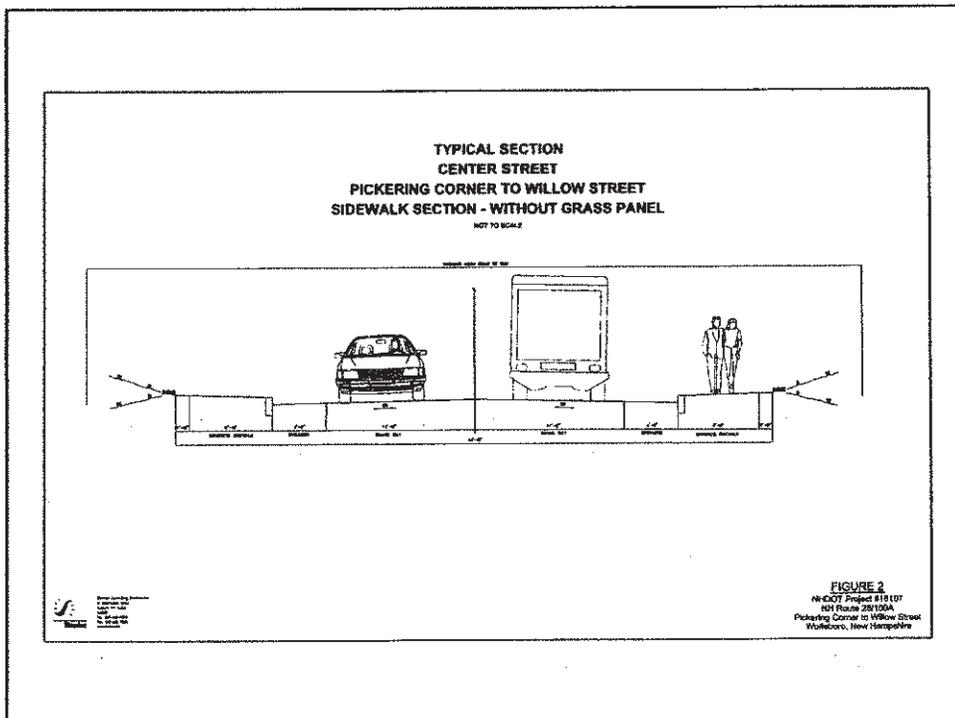
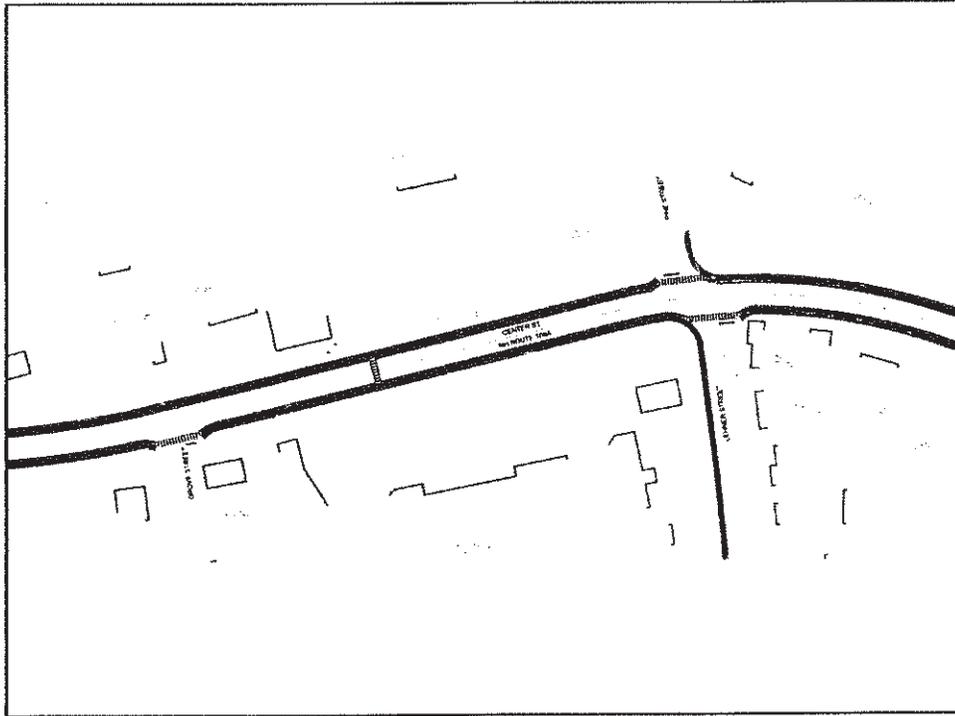
ARTICLE 5. Center Street Reconstruction



ARTICLE 5. Center Street Reconstruction

• Solution

- **Intersection Upgrade at Lehner and Pine Streets**
- **Drainage Upgrades**
 - Inside Right of Way
 - Outside of Right of Way
- **Road Base – Pavement – Sidewalks – Cross Section**
 - Add Gravel, Reset Curbing, New Concrete Sidewalks
- **Utilities**
 - Some Sewer Repairs and Upgrades
 - Water Line Previously Completed
- **NHDOT Municipally Managed Project**
 - NHDOT Standards - State Funded (2/3rds) – Town Managed



ARTICLE 5. Center Street Reconstruction

• **Cost**

– **Scenario 1:**

- Total \$2.1 Mil
 - Town Share \$.7 Mil - State Share \$1.4 Mil

– **Scenario 2**

- Total \$1.9 Mil {Reduced Scope and/or Town Self Performs}
- State only Funds work within ROW at \$1.5 Mil
 - Town Share \$.5 Mil - State Share \$1 Mil
 - Work Outside ROW – Town Share \$.2 Mil - State \$0
 - Town to use Balance of Phase 3 Project (\$.2 Mil)

ARTICLE 5. Center Street Reconstruction

• **Schedule:**

- Preliminary Design Started in 2010
- Context Sensitive Solutions 2010-2011
- Rt 28 Steering Committee 2011-
- NHDOT Review 2012
- Final Design 2013
- Out to Bid 2014
- Construction 2014-2015

ARTICLE 6. Sewer Collection System Upgrades

To see whether the Town will vote to raise and appropriate the sum of Four Hundred Thousand dollars (**\$400,000**) for the **design and construction of upgrades to the sewer collection system** to reduce infiltration and inflow and further to authorize the issuance of not more than four hundred thousand dollars (\$400,000) of bonds or notes for this purpose in accordance with RSA Chapter 33, Municipal Finance Act, such sum to be reduced by any federal, state, or private funds made available therefor, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity and other terms for this purpose, and further to raise and appropriate the sum of six thousand dollars (**\$6,000**) for the **payment of interest** on any notes issued in anticipation of such bonds that is payable in 2013.

- Recommended by the Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0
- 3/5 Majority vote required
- Estimated Tax Rate Impact 2013 - \$ 0 2014 - \$0.001

ARTICLE 6. Sewer Collection System Upgrades

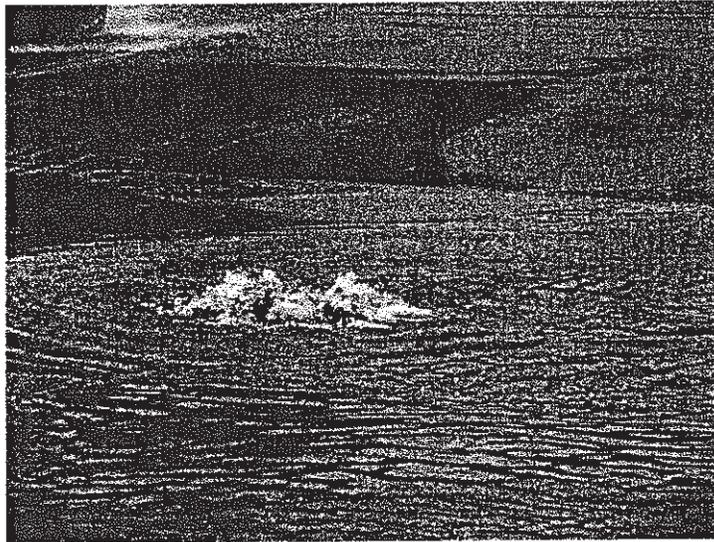
- **Problem:**

- **Excessive Groundwater Infiltration**
 - Sewer Manholes
 - Cracks in Sewer Pipes
 - Private Source Inflow and Infiltration

- **CREATES:**

- Sewer Overflows
- Cost for Pumping and Treating Groundwater
- Collection System, Treatment Plant and Effluent Disposal System Capacity

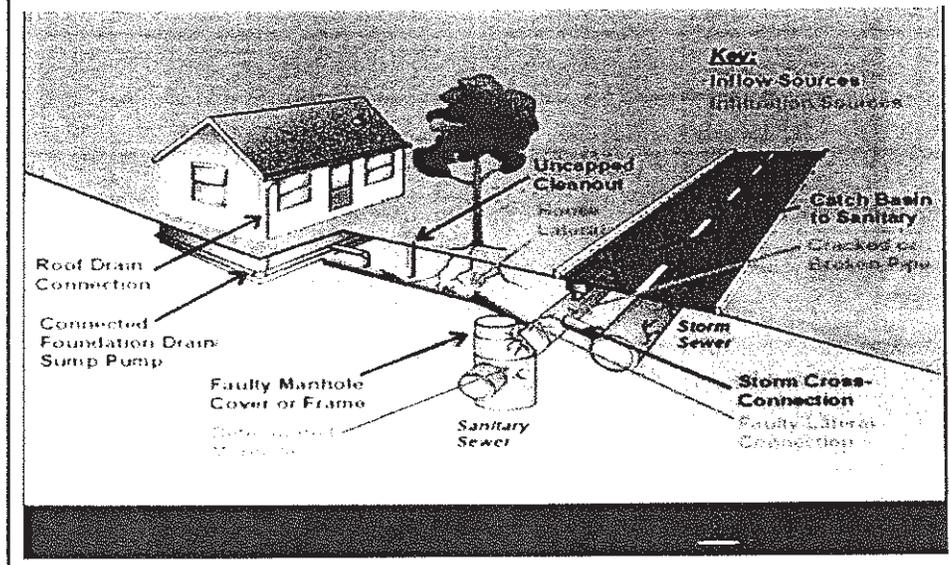
ARTICLE 6. Sewer Collection System Upgrades



ARTICLE 6. Sewer Collection System Upgrades

YEAR	Precipitation (Inches)	Sewer Influent (Million Gallons)	Metered Sewer Usage (Million Gallons)	% of Infiltration (Million Gallons)
2006	56.7	156	70	56%
2010	44.6	121	66	57%
2011	58.2	141	61	57%
2012	42.1	107	55	49%

ARTICLE 6. Sewer Collection System Upgrades



ARTICLE 6. Sewer Collection System Upgrades

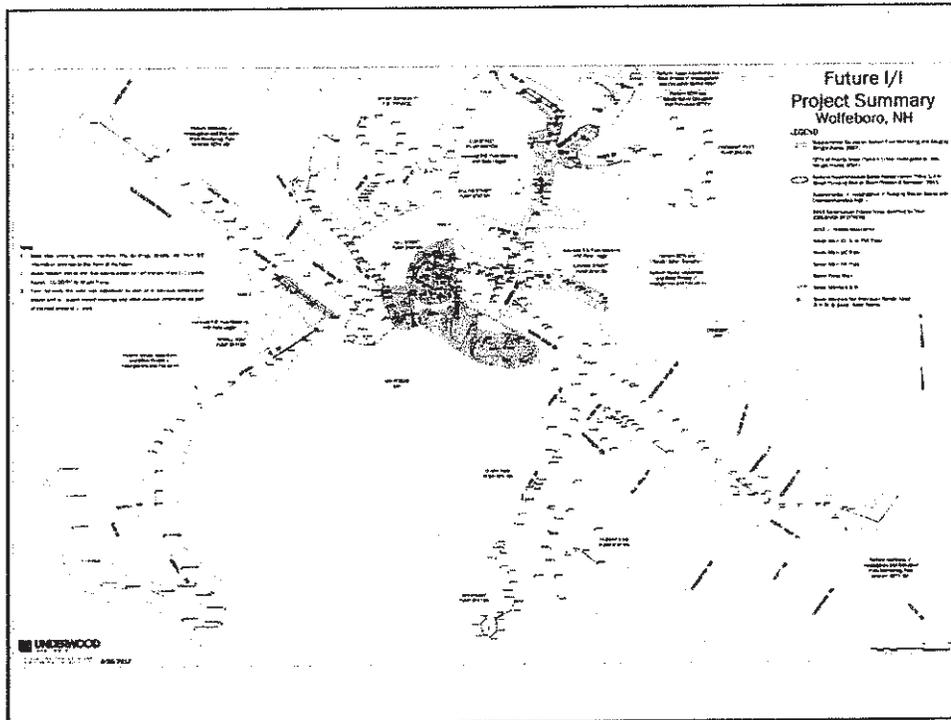
•Solution

–Past Work

- 2006 Warrant Article for \$612,000
 - Main Line Replacement and Slip Lining
- 2008 Warrant Article for \$820,000
 - SMH repairs, Slip Lining, Sewer Line Repairs
 - Additional Studies

–Future Work

- Construction Projects
 - SMH repairs, Slip Lining, Sewer Line Repairs (Center, Pine & Elm Streets)
- Private I/I Removal
 - Public Education, Update Sewer Use Ordinance, Pilot Project
- Additional Studies



ARTICLE 6. Sewer Collection System Upgrades

•Costs

–Construction:	\$200,000
–Private I/I Reduction:	\$150,000
– <u>Additional Studies:</u>	<u>\$ 50,000</u>
Total:	\$400,000

ARTICLE 7. Public Works Garage Upgrades
UPDATE

To see whether the Town will vote to raise and appropriate the sum of ~~Four Hundred Thousand dollars (\$400,000)~~ **for the design and construction of upgrades to the Public Works Facility on Pine Hill Road including; new hydraulic truck lift, fuel pumps and delivery system and other needed improvements,** to be funded as follows: **\$100,600 to be transferred** from the balance of the Public Works Facility Capital Reserve Account and further to authorize the issuance of not more than two hundred ninety nine thousand four hundred dollars **(\$299,400) of bonds or notes** for this purpose in accordance with RSA Chapter 33, Municipal Finance Act, such sum to be reduced by any federal, state, or private funds made available therefor, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose, and further to raise and appropriate the sum of four thousand five hundred and seventy-five dollars **(\$4,575) for the payment of interest** on any notes issued in anticipation of such bonds that is payable in 2013.

- Recommended by Board of Selectmen by a vote of
- Recommended by Budget Committee by a vote of
- 3/5 Majority vote required

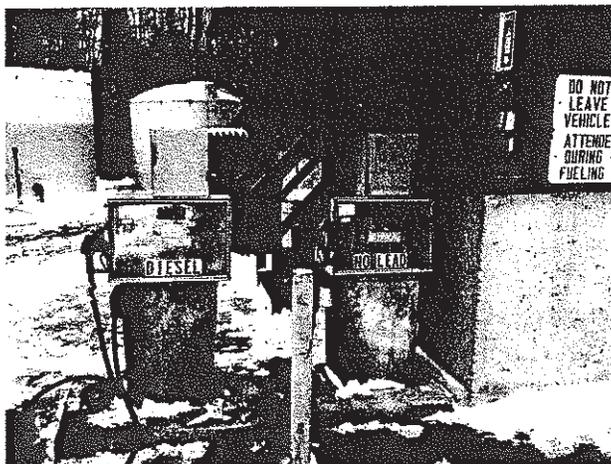
Estimated Tax Rate Impact 2013 - \$ 0.001 2014 - \$0.010

Revised 2-4-13

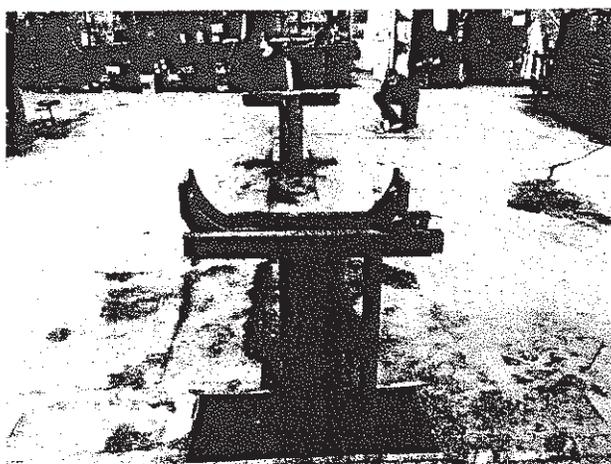
ARTICLE 7. Public Works Garage Upgrades
UPDATE

- **Problem:**
 - **Fuel Pumps**
 - Unleaded and Diesel Pumps – Not compliant
 - **Truck Lift**
 - End of Useful Life
 - Critical for Maintenance of Large Vehicles
 - **Fire Damage to 5 Bay Garage [1-29-13]**
 - **Salt Shed & Spreader Hangers**

ARTICLE 7. Public Works Garage Upgrades



ARTICLE 7. Public Works Garage Upgrades





ARTICLE 7. Public Works Garage Upgrades-UPDATE

- **Public Works Facility Update:**
 - Truck Fire on 1-29-13; significant damage to:
 - 5 Bay Highway Garage
 - HD-3 – Plow/Dump Truck (2005) Article 16
 - HD-15- Back up sidewalk plow (1994) Article 16
 - Town working w/ Primex on Fair Settlement
 - Re- Prioritize Facility Upgrades
 - Lifts & Fuel Pumps (Critical)
 - Salt Shed & Hangers (Important, Hold for 1 year)
 - Replace in Kind
 - Upgrade to Meet Needs (Compliant, Efficient, Space)

ARTICLE 7. Public Works Garage Upgrades

- **Past Recommendations:**
 - Facility Needs Study: 2006
 - NH Department of Labor Inspection: 2006-2007
 - Building & Safety Code Review: 2010
 - Engineers Recommendations: 2011-2012
- **Town Staff Actions:**
 - Addressed Safety & Some Bldg. Code Issues
 - Exhaust Ventilation System
 - Upgraded Garage Doors

ARTICLE 7. Public Works Garage Upgrades
UPDATE

- **Needs:**
 - Address Loss from 1-29-13 Fire
 - Safety of Employees and Public
 - Compliance Work Space
 - Protect and Maintain Equipment

ARTICLE 7. Public Works Garage Upgrades
UPDATE

- **Solution:**
 - **Make Best Use of Space w/Phased Approach**
 - **Updated Plan for 2013:**
 - **Compliant Fuel Pumps**
 - **Compliant Truck Lift**
 - **Replace/Rebuild Damaged 5 Bay Garage**
 - **Replace Functional Capacity**
 - **Compliant w/ Bldg & Life Safety Codes**
 - **Energy and Workforce Efficiencies**

ARTICLE 7. Public Works Garage Upgrades™
UPDATE

- **Recommendations:**
 - **Forward w/ Lifts & Pumps (Budget: \$220k)**
 - **Hold on Salt Shed & Hangers (Budget: \$120k)**
 - **Increase Warrant Article by \$60k**
 - **Settlement + \$180k = Replace & Upgrade**

ARTICLE 7. Public Works Garage Upgrades
UPDATE

• **Costs:**

– Fuel Pump System:	\$ 75,000
– Lift:	\$120,000
– Replace/Rebuild Garage	\$125,000
– Engineering:	\$ 40,000
– <u>Contingency</u>	<u>\$ 40,000</u>
 Total	 \$400,000

ARTICLE 7. Public Works Garage Upgrades
UPDATE

• **Funding:**

– Capital Reserve Account:	\$100,600
– <u>Proposed 2013 Bond:</u>	<u>\$299,400</u>
 Total	 \$400,000

ARTICLE 8. Construct Parks Maintenance Building

To see whether the Town will vote to raise and appropriate the sum of Two Hundred Thousand dollars (**\$200,000**) for the purpose of constructing a 3,000 sq ft Parks & Recreation Department Maintenance Building to serve as storage and workspace for its Maintenance Division, said sum to be in addition to any federal, state, or private funds that may also be made available for this purpose, and further to authorize the issuance of \$200,000 of bonds or notes for these purposes in accordance with RSA Chapter 33, Municipal Finance Act, and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest, maturity, and other terms for this purpose, and to further raise and appropriate the sum of three thousand dollars (**\$3,000**) for the payment of interest on any notes issued in anticipation of such bond that is payable in 2013.

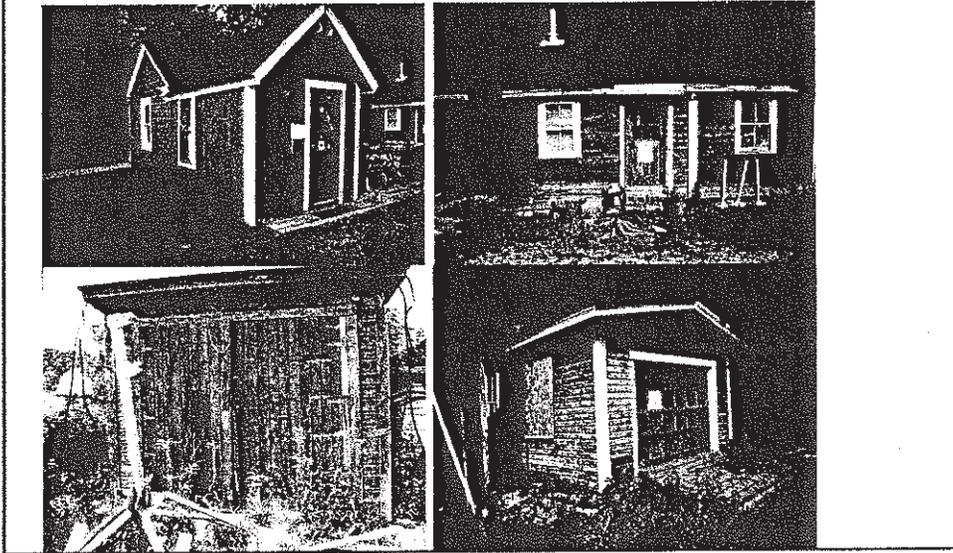
- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0
- 3/5 Majority vote required
- Estimated Tax Rate Impact 2013 - \$ 0.001 2014 - \$0.010

ARTICLE 8. Construct Parks Maintenance Building

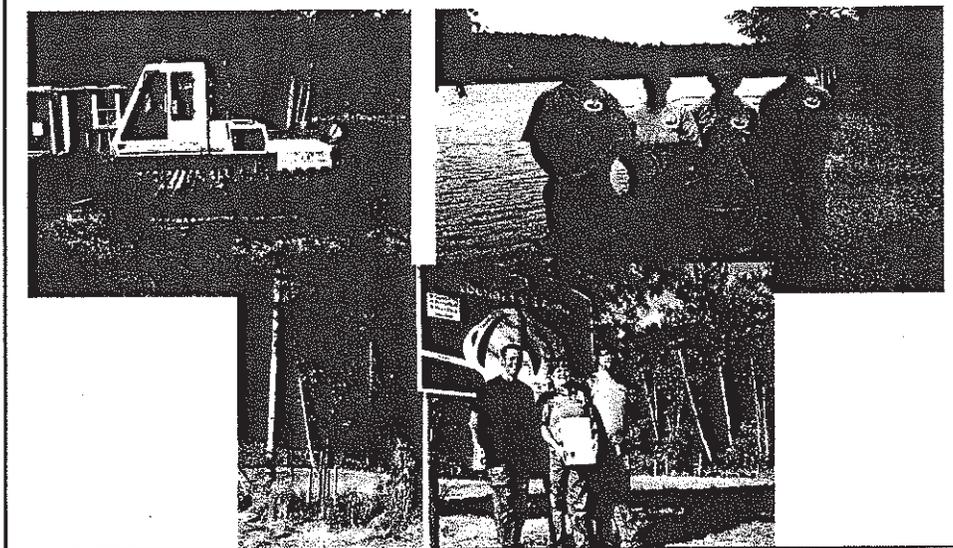
Parks Maintenance Building Estimates

Item	Price	Source
Construction	\$147,000	Kimball
Furnishings, Commercial Shelving, etc.	\$13,000	
Subtotal	\$160,000	
Engineering/Inspections	\$8,000	5%, SFC Engineering
Contingency	\$32,000	20%
Total	\$200,000	

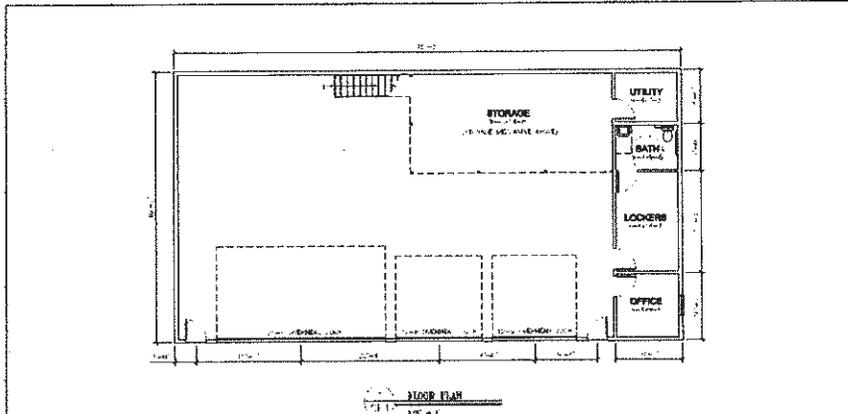
ARTICLE 8. Construct Parks Maintenance Building



ARTICLE 8. Construct Parks Maintenance Building



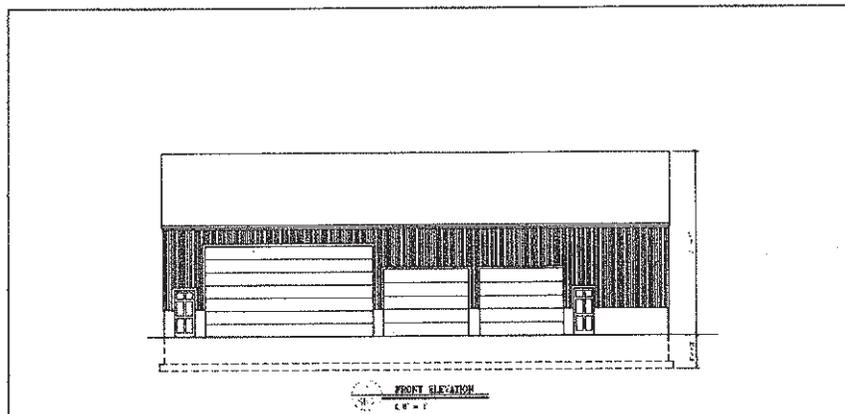
ARTICLE 8. Construct Parks Maintenance Building



DRAFT

CLIENT Town of Waukegan Dept. of Parks and Recreation 300 Pine Hill Road Waukegan, WI 54984	ENGINEER SPC Engineering 1000 W. Lincoln Ave. Waukegan, WI 54984	DESIGNER Floor Plan Ethan Happle	PROJECT Parks and Recreation Maintenance Building Waukegan, WI 54984	DATE 02/04/13	SCALE SK1	State of Wisconsin

ARTICLE 8. Construct Parks Maintenance Building



DRAFT

CLIENT Town of Waukegan Dept. of Parks and Recreation 300 Pine Hill Road Waukegan, WI 54984	ENGINEER SPC Engineering 1000 W. Lincoln Ave. Waukegan, WI 54984	DESIGNER Elevation Ethan Happle	PROJECT Parks and Recreation Maintenance Building Waukegan, WI 54984	DATE 02/04/13	SCALE SK2	State of Wisconsin

ARTICLE 9. 2013 Operating Budget

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein totaling \$26,163,872. Should this article be defeated the operating budget shall be \$25,331,916, which is the same as last year, with certain adjustments required by the previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 7-0
- Estimated Tax Rate Impact 2013 - \$ 4.276

2013 Increase In State Retirement Cost

- For the upcoming budget year, the State has again increased the Town's share of employee retirement costs.
- The overall budgeted increase in the Town's share is \$ 73,421.

Change In Health & Dental Providers In 2013

- As a result of collective bargaining, the Town Manager and Board of Selectmen were able to change health insurance providers for eligible town employees from LGC Health Trust to the SchoolCare Trust for the upcoming year. This avoided a 10.66% LGC health insurance increase, or \$ 227,000, for 2013 in addition to realizing \$ 89,910 in actual savings from participating in the SchoolCare's health & dental program.

Selectmen's & Town Manager's Guidelines 2013

- Discretionary Budget Totals Were Limited To A
Zero (0%) Percent Increase Target
- Did not include contractual obligations
- Discretionary items includes cost of fuel oil, diesel fuel and
gasoline

Please Note

- The following slides indicate major areas of increase or (decrease) that drive individual budget line items.
- Other smaller increases or (decreases) in line items are not shown.

General Government

<input type="checkbox"/> Executive		\$ 40,248
<input type="checkbox"/> Cable Channel	\$ 15,237	
<input type="checkbox"/> Milfoil Treatment	\$ 21,870	
<input type="checkbox"/> Miscellaneous Operating Expense (New Account)		(\$ 5,000)
<input type="checkbox"/> Finance		(\$ 4,762)
<input type="checkbox"/> Payroll	\$ 2,306	
<input type="checkbox"/> Health	(\$ 1,938)	
<input type="checkbox"/> Audit Fees	(\$ 6,130)	
<input type="checkbox"/> Technology		(\$ 6,484)
<input type="checkbox"/> Website Hosting	(\$ 1,131)	
<input type="checkbox"/> Maintenance	\$ 8,867	
<input type="checkbox"/> Rentals & Leases	(\$ 13,370)	
<input type="checkbox"/> Zoning Board		\$ 597
<input type="checkbox"/> Planning Board		\$ 208
<input type="checkbox"/> Planning Department		\$ 262
<input type="checkbox"/> Brewster Building		(\$ 109)

General Government Con't

<input type="checkbox"/>	Cemeteries		(\$ 1,656)
	o Grounds Supplies	(\$ 1,400)	
<input type="checkbox"/>	Town Manager		\$ 2,865
	o Clerical Salaries	\$ 1,784	
	o Supervisory Salaries	\$ 1,670	
	o Health Insurance	(\$ 2,179)	
	o Retirement	\$ 1,693	
<input type="checkbox"/>	Town Clerk		(\$ 20,043)
	o Health Insurance	(20,637)	
	o Elections	(\$ 9,600)	
<input type="checkbox"/>	Assessing		(\$ 17,525)
<input type="checkbox"/>	Tax Collector		\$ 3,697
	o Supervisory Salaries	\$ 956	
	o Hourly Wages	\$ 1,780	
	o Health Insurance	(\$ 1,786)	
	o Retirement	\$ 1,754	
	o Equipment	\$ 1,050	

Public Safety

<input type="checkbox"/>	Police		\$ 72,294
	o Salaries & Benefits	(\$ 1,276)	
	o Benefits	\$ 41,719	
	o Communications Maintenance	\$ 5,235	
	o Machinery & Equipment	\$ 16,727	
	o Vehicles	\$ 2,188	
<input type="checkbox"/>	Fire & Rescue		\$ 34,366
	o Salaries	\$ 9,890	
	o Benefits	(\$ 10,697)	
	o Medical Services	\$ 6,024	
	o Hydrant Rental	\$ 25,000	
<input type="checkbox"/>	Code Enforcement		(\$ 1,641)
<input type="checkbox"/>	Emergency Management		(\$ 60)
<input type="checkbox"/>	Public Safety Building		(\$ 3,034)
	o Building Maintenance	(\$ 3,230)	
<input type="checkbox"/>	Communications		\$ 300

Highways & Streets

<input type="checkbox"/>	Administration		\$ 3,397
	o Salaries & Benefits	(\$ 1,196)	
	o Consultants	\$ 4,000	
<input type="checkbox"/>	Highways & Streets		(\$ 45,415)
	o Salaries & Benefits	(\$ 37,235)	
	o Outside Services	(\$ 6,013)	
	o Rentals & Leases	(\$ 2,428)	
<input type="checkbox"/>	Public Works Garage		\$ 6,914
	o Gasoline	(\$ 2,640)	
	o Diesel Fuel	\$ 13,210	
<input type="checkbox"/>	Buildings & Grounds		(\$ 1,053)

Sanitation

<input type="checkbox"/>	Solid Waste Disposal		\$ 23,904
	<input type="checkbox"/> Salaries & Benefits	\$ 24,780	
	<input type="checkbox"/> Outside Services	(\$ 12,486)	
	<input type="checkbox"/> General Operating Supplies	\$ 6,500	
	<input type="checkbox"/> Diesel Fuel	\$ 2,143	
	<input type="checkbox"/> Machinery & Equipment	(\$ 3,500)	

Health & Welfare

<input type="checkbox"/>	Animal Control	(\$ 28)
<input type="checkbox"/>	Health Department	(\$ 378)
<input type="checkbox"/>	Agencies	\$ 104
<input type="checkbox"/>	Welfare (General Assistance)	(\$12,243)

Parks & Recreation

<input type="checkbox"/>	Parks Administration	\$ 1,857
<input type="checkbox"/>	Salaries & Benefits	\$ 661
<input type="checkbox"/>	Parks Maintenance	\$ 5,994
<input type="checkbox"/>	Salaries & Benefits	\$ 1,286
<input type="checkbox"/>	Rentals & Leases	\$ 2,677
<input type="checkbox"/>	Beaches	(\$ 11,055)
<input type="checkbox"/>	Salaries & Benefits	(\$ 10,957)
<input type="checkbox"/>	Safety Equipment	(\$ 2,785)
<input type="checkbox"/>	Abenaki	\$ 13,639
<input type="checkbox"/>	Salaries & Benefits	\$ 4,391
<input type="checkbox"/>	Electricity	\$ 4,387
<input type="checkbox"/>	Machinery Maintenance	\$ 4,000

Parks & Recreation Con't

<input type="checkbox"/> Hockey Rink		\$ 7,452
<input type="checkbox"/> Programs		(\$ 3,792)
○ Rentals & Leases	\$ 2,350	
○ Programs	(\$ 6,300)	
<input type="checkbox"/> Community Center		\$ 1,025
<input type="checkbox"/> Library		\$ 5,995
○ Building Maintenance	\$ 7,000	
<input type="checkbox"/> Patriotic Purposes		(\$ 952)
<input type="checkbox"/> Libby Museum		(\$1,008)
<input type="checkbox"/> Clark House		\$ 166

Other General Fund

<input type="checkbox"/> Conservation Commission		(\$ 4,102)
○ Trans Out To Special Reserve	(\$ 4,200)	
<input type="checkbox"/> Economic Development		(\$ 1)
<input type="checkbox"/> Interest – Long Term Notes		\$ 11,877
<input type="checkbox"/> Capital Outlay		\$ 55,423
<input type="checkbox"/> Transfer Out To Sewer Fund		\$ 11,558
<input type="checkbox"/> Principal – Long Term Notes		(\$ 2,500)

Summary Of General Fund Increase

Significant Cost Centers In Budget

Overall increase in G/F \$ 161,302 or
1.41%

o Non-Union Wages	\$ 52,764	1.29%
o Health & Dental Insurance	(\$49,666)	(4.13%)
o All Other Benefits	\$ 6,347	.74%
o Capital Projects & Equipment	\$ 74,271	71.32%
o Debt Service	\$ 9,379	1.29%
o Net Of All Other Line Items	<u>\$ 68,207</u>	
	\$ 161,302	

General Fund Budget Increases Over Time

2009	2010	2011	2012	2013
8.04%	4.56%	6.07%	2.32%	1.41%

Sewer Enterprise Fund

❖ Funded By Fees, Transfers In And Other Revenue		
• Sewer Collections		(\$ 6,208)
○ Outside Services	(\$ 4,660)	
○ Administrative Cost	\$ 1,230	
○ Electricity	\$ 1,373	
○ Maintenance Supplies	\$ 5,000	
○ Gasoline	\$ 1,463	
○ Machinery & Equipment	(\$ 5,150)	
○ Debt Service	(\$ 4,575)	
• Wastewater Treatment		\$ 483,603
○ Consultants	\$ 30,000	
○ Legal For RIB Project Suit	\$ 480,000	
• Capital Outlay		(\$ 30,000)

Water Enterprise Fund

❖ Funded By Fees and Other Revenues		
❑ Water Distribution		(\$ 22,671)
○ Salaries & Benefits	(\$ 4,834)	
○ Administrative Costs	\$ 2,957	
○ Debt Service	(\$ 20,675)	
❑ Water Treatment		(\$ 16,863)
○ Salaries & Benefits	\$ 8,585	
○ Heat & Oil	(\$ 6,552)	
○ Operating Supplies	(\$ 2,876)	
○ Machinery & Equipment	(\$ 4,700)	
○ Debt Services	(\$ 20,787)	
❑ Capital Outlay		(\$ 38,000)
○ WTP Asset Management Plan	(\$ 30,000)	
	*** Offset By \$ 15,000 in State of NH Grant	
❑ Water Technology		\$ 50

Electric Enterprise Fund

❖ Funded By Fees And Miscellaneous Revenue		
<input type="checkbox"/> Administration		(\$ 398)
○ Salaries & Benefits	\$ 2,697	
○ Consultants	(\$ 9,500)	
○ Administrative Cost	\$ 5,076	
○ Electricity	\$ 1,797	
<input type="checkbox"/> Generation		(\$ 177,968)
○ Purchase Electricity	(\$ 102,220)	
○ Consultants	(\$ 76,066)	
<input type="checkbox"/> Purchase Costs		\$ 80,095
○ Contract Services	\$ 19,458	
○ Debt Services	\$ 60,957	
<input type="checkbox"/> MED Technology		\$ 100
<input type="checkbox"/> Capital Outlay		\$ 22,800
○ Armory Pavement	\$ 43,800	

Pop Whalen Enterprise Fund

<input type="checkbox"/> Pop Whalen Skating Facility		\$ 30,698
○ Wages & Benefits	\$ 4,639	
○ Administrative Cost	\$ 1,919	
○ Electricity	\$ 2,865	
○ Machinery Maintenance	(\$ 1,800)	
○ Buildings	\$ 1,500	
○ Debt Service	\$ 20,995	
<input type="checkbox"/> Capital Outlay		(\$ 6,600)

Overall Budget Increase 2013

General Fund	\$ 161,302	1.41%
Sewer Enterprise Fund	\$ 447,395	24.42%
Water Enterprise Fund	(\$ 77,484)	(4.42%)
Electric Enterprise Fund	(\$ 75,371)	(0.72%)
Pop Whalen Enterprise Fund	\$ 24,098	9.79%
Sub-total Enterprise Fund	\$ 313,638	2.20%
Total General Fund & Enterprise Funds:	\$ 479,940	1.87%

ARTICLE 10. Town Road Upgrades

To see whether the Town will vote to raise and appropriate the sum of Six Hundred Thousand dollars (**\$600,000**) for the purpose of upgrading Town roads and drainage systems.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 5-1
- Estimated Tax Rate Impact 2013 - \$ 0.294

ARTICLE 10. Town Road Upgrades

•Problem:

- 66 Miles of Town Roads
 - 52 Miles Paved
 - 14 Miles Gravel
- Inadequate Base/Drainage
- Traffic and Climate

ARTICLE 10. Town Road Upgrades

Year	Authorization	Road Miles	Finished Miles	Comments
2006	\$400,000	4.63	3.01	
2007	\$400,000	5.66	2.56	
2007	\$765,000	2.49	2.49	Sewall Rd - Warrant
2008	\$400,000	2.48	1.50	
2009	\$400,000	2.63	1.40	
2010	\$550,000	5.86	4.98	
2011	\$750,000	5.74	4.36	
2012	\$550,000	4.90	3.43	
Totals	\$4,215,000	34.39	23.73	

NOTE: \$602,000/year 3.4 Miles Per Year
 Average =

ARTICLE 10. Town Road Upgrades

- **Solution:**

- **Rebuild Roads in Poor Condition**

- Reclaim, Regrade and Pave (2" Base, 1" overlay)
 - Replace Culverts, add Basins & Underdrains
 - Remove heaving stones

- **Overlay Roads in Fair Condition**

- Shim and Pave (1" to 2" Pavement)
 - Replace & Upgrade Drainage as necessary

- **Maintain Roads and Drainage Systems**

- Crack Sealing, Ditching, Guardrails, ROW Maintenance

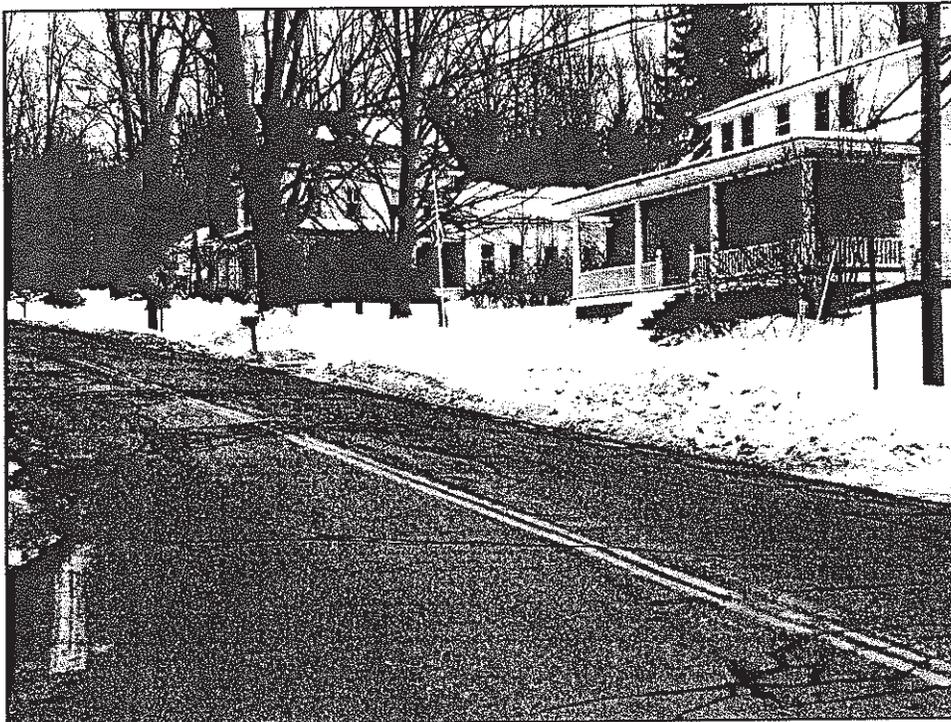
ARTICLE 10. Town Road Upgrades

Roads	Length (Miles)	Treatment	Costs
Cotton Valley Road Bryant Rd. to Cotton Mt. Rd.	1.3	Overlay	\$ 80,000
Pork Hill Road Rt. 28 to Ossipee Town Line	0.9	Reclaim, Regrade, Base Pave, Drainage	\$150,000
Percy Drive	1.3	1.5" Shim/Overlay, Drainage	\$143,000
Interlakes Way	0.3	1.5" Shim/Overlay	\$ 35,000
Stoneham Road (Cotton Mt. Rd. to Class VI)	1.2	1.75" Shim/Overlay, Drainage	\$134,000
Pleasant Valley Road	0.5	Chip Seal over 2010 overlay	\$ 35,000
Contingency			\$ 23,000
TOTAL	5.5 Miles	Note: 4.6 Miles Finished	<u>\$600,000</u>

ARTICLE 11. Middleton Road—Design of Improvements

To see whether the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand dollars (**\$150,000**) for the **design of Middleton Road improvements, including new roadway and drainage improvements**. This is a proposed NHDOT municipally managed project and **the State will refund 2/3rds of the cost; the Town's present share is \$50,000**. Further, to authorize the Board of Selectmen to acquire from the State of New Hampshire all its interests in and to Middleton Road from the New Durham town line to its intersection with Route 28 following its design completion, and that thereafter such road shall be accepted by and maintained by the Town as a Class V highway.

- Recommended by Board of Selectmen by a vote of 5-0
 - Recommended by Budget Committee by a vote of 7-1
- Estimated Tax Rate Impact 2013 - \$ 0.024



ARTICLE 11. Middleton Road—Design of Improvements

- **History**
 - **King’s Highway – now a State Class II**
 - **HOWEVER:**
 - **Town Winter Maintenance**
 - **NHDOT Road Maintenance:**
 - **Last Overlay in 2001**
 - **No Plans for Repairs or Upgrade**

ARTICLE 11. Middleton Road—Design of Improvements

- **Facts:**
 - **Major Connecting Road**
 - **New Durham/Middleton**
 - **Secondary Access to South**
 - **Traffic: 1,200 Vehicles per Day**
 - **Residences: 158 Dwelling Units**
 - **Wolfeboro Electric Department**
 - **Town Cemetery**

ARTICLE 11. Middleton Road—Design of Improvements

- **Problem:**
 - **Road Condition**
 - Heaving
 - Cracking
 - Pavement Failure
 - **Poor Road Base**
 - **Poor Drainage**

Article 11: Middleton Road

- **BOS activity:**
 - **BOS Met W/ NHDOT Commissioner (7-18-08)**
 - Discussed Poor Condition of State Roads
 - **BOS Met w/ State Legislators (March 2011)**
 - Opposed Sun Setting \$35/Car Fee for Roads
 - **Senecal/Staff met w/ NHDOT on Middleton Road (7-16-12)**
 - **BOS Attend LRPC Meeting (11-19-12)**
 - Expressed Concerns on Conditions of State Roads

Article 11: Middleton Road

- State Legislature:
 - North of Concord
 - Less than 1/3rd of votes
 - South of Concord
 - More than 2/3rd of votes
- Result for Northern Communities:
 - Secondary Highways, Less Maintenance/Upgrades
- Response from NHDOT:
 - \$ to Roads in Good Shape w/ High Volume
 - Best Option – Municipally Managed Projects
 - NOTE: First Come ,First Serve; Limited Funds

ARTICLE 11. Middleton Road—Design of Improvements

- Solution:
 - NHDOT Municipally Managed Project
 - Town Applied for NHDOT Approved
 - Prelim Eng Report:
 - Define Scope and Price (To Begin 2013)
 - ROW Survey
 - Indentify Problems & Needs, Stakeholder Input
 - Develop Alternatives and Preferred Solution

ARTICLE 11. Middleton Road—Design of Improvements

- **Benefits:**
 - Safer Road
 - Winter Maintenance: Less Time & Materials
 - Less Wear & Tear on Town Vehicles
 - Increase in Town Revenue from State
 - Emergency Vehicle Response Time (Police & Fire)
 - Residents –
 - Travel
 - Vehicles
 - Property Values

ARTICLE 11. Middleton Road—Design of Improvements

• **Costs:**

Phase	Total Cost	Town	State
Final Engineering (2013 Warrant)	\$ 150,000	\$50,000	\$100,000
Construction (2014 Warrant)	\$1,320,000	\$439,560	\$880,440
Total	\$1,470,000	\$489,560	\$980,440

ARTICLE 11. Middleton Road—Design of Improvements

• Highway Reclassification Schedule:

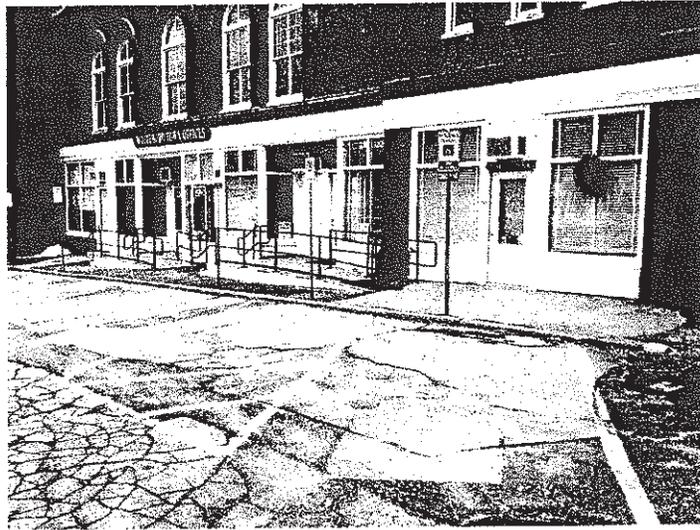
Action	Road Status	Timeframe
Sign Municipal Agreement	NHDOT	2013
Final Design Complete	NHDOT	2013-2014
Town (1/3) & State (2/3) Appropriate Construction Funds	NHDOT	2014
NHDOT Reclassification	Town	2015-2016?
Bid & Construction	Town	2015-2016 ?

ARTICLE 12. ADA Parking Lot Improvements at Town Hall

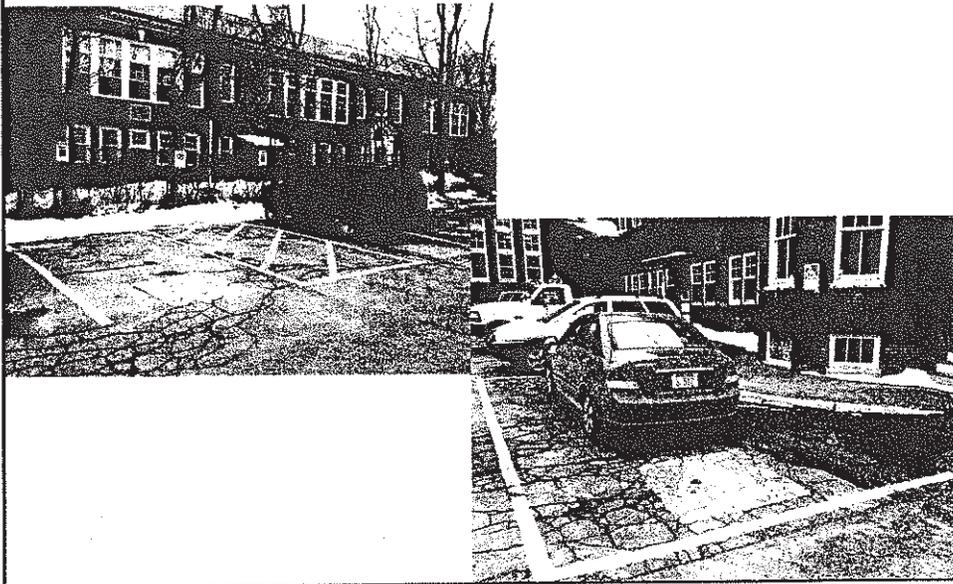
To see whether the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (**\$100,000**) to **construct parking lot upgrades in front and in back of Town Hall**, including ADA compliant parking, reconstruction of the entire lot, and landscaping.

- Recommended by Board of Selectmen by a vote of 5-0
 - Recommended by Budget Committee by a vote of 6-0
- Estimated Tax Rate Impact 2013 - \$ 0.049

ARTICLE 12. ADA Parking Lot Improvements at Town Hall



ARTICLE 12. ADA Parking Lot Improvements at Town Hall



ARTICLE 12. ADA Parking Lot Improvements at Town Hall

- **Problem:**
 - **ADA Compliance**
 - December 2006 Dept of Justice Complaint (Items 45 thru 50)
 - October 2010 Settlement Agreement with US Department of Justice (pg. 9, items c,d &e)
 - **Parking**
 - Existing:
 - » 5 ADA spaces (2 in front, 3 in back)
 - » 51 regular spaces (4 in front, 47 in back)

ARTICLE 12. ADA Parking Lot Improvements at Town Hall

- **Solution:**
 - **Develop Plan = ADA Standards**
 - **Add Landscaping**
 - **Consider Future**
 - **Reviewed & Approved**
 - **Construction;**
 - PW crews to perform site work
 - Bid out paving & curb work

Article 13. Electric Meter Upgrades

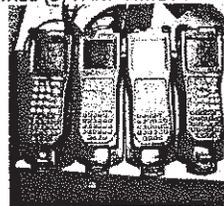
To see whether the Town will vote to raise and appropriate the sum of seven hundred twenty thousand dollars **(\$720,000) from the Electric Enterprise Fund to upgrade electric meters** from the manual read system to an AMR (Automated Meter Reading) mobile collector radio system. This project will be phased over a five-year timeframe (2013-2017). This will be a non-lapsing appropriation per RSA 32:7 VI, and **shall not lapse until five years after the end of the fiscal year 2013, or when the project is completed**, whichever occurs first.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0

Article 13. Electric Meter Upgrades

➤ CURRENT METER READING METHOD

- 5,600 METERS INDIVIDUALLY VISITED EACH MONTH
- 67,200 METER READS PERFORMED EACH YEAR BY THREE (3) PART-TIME METER READERS
- READS ARE PHYSICALLY ENTERED via HANDHELD METER READING UNIT AND DOWNLOADED TO BILLING OFFICE
- SEASONAL AND LIMITED ACCESS ESTIMATED READS



LOCATIONS RESULT IN OR DEFERRED BILLING

PROPOSED RADIO READ SYSTEM

- MOBILE RADIO COLLECTOR SYSTEM WITH CAPABILITIES OF 1,500 FOOT RANGE
- CAPABLE OF READING REMOTE AND LIMITED ACCESS METER LOCATIONS THROUGHOUT THE YEAR INCLUDING ISLANDS, BASEMENTS, TOWER SITES, UNPLOWED ROADS/DRIVEWAYS
- INCREASED ACCURACY WITH AVOIDANCE OF PHYSICAL DATA ENTRY
- ELIMINATION OF ESTIMATED USE BILLING
- REDUCTION IN TIME & COSTS REQUIRED TO READ EACH METER ROUTE



Article 13. Electric Meter Upgrades

ANNUAL OPERATIONAL COST REDUCTIONS

- PART-TIME WAGES & BENEFITS
- VEHICLE CAPITAL COSTS
- VEHICLE FUEL COSTS
- VEHICLE MAINTENANCE COSTS
- SAFETY EQUIPMENT
- ADMINISTRATIVE OVERHEAD
- METERING EQUIPMENT

TOTAL YEARLY COSTS IN 2012 (\$97,000)

SAVINGS vs. CURRENT READING METHOD EXPERIENCED AFTER YEAR SIX (2018)

Article 13. Electric Meter Upgrades

PROJECT FUNDING

- PROJECT WILL BE FUNDED FROM THE ELECTRIC DEPARTMENT'S EXISTING UNRESTRICTED FUND BALANCE
- PHASED OVER A FIVE-YEAR TIMEFRAME (2013-2017) WITH *NON-LAPSING* LANGUAGE
- PROJECT WILL HAVE NO EFFECT ON CUSTOMER TAX RATE
- PROJECT WILL HAVE NO EFFECT ON CUSTOMER KILOWATT HOUR (KWH) ELECTRIC UTILITY RATE

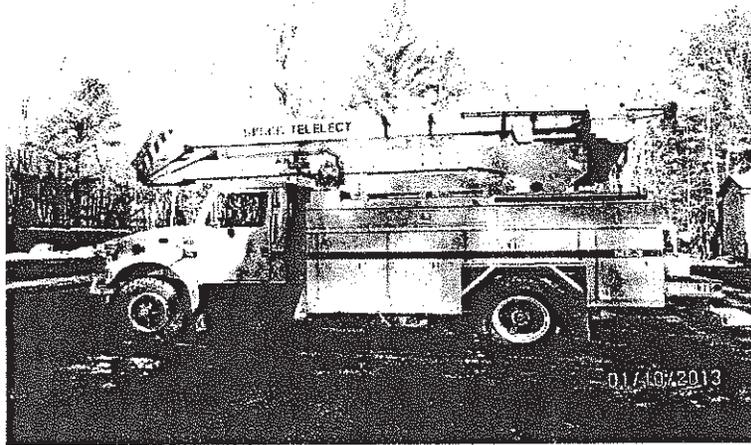
Article 14. Purchase Replacement Bucket Truck for Electric Department

To see whether the Town will vote to raise and appropriate the sum of two hundred twenty five thousand dollars **(\$225,000) from the Electric Enterprise Fund** for the purpose of **replacing ME-3, a 1997 bucket truck**. This acquisition **will not result in any increase in the tax rates.**

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0

Article 14. Purchase Replacement Bucket Truck for Electric Department

45 Foot Material Handler/Bucket Truck



Article 14. Purchase Replacement Bucket Truck for Electric Department

- Primary Vehicle of Electric Department Operations
- Used Daily for New Construction, Maintenance and Emergency Trouble Calls



Truck Statistics

- Purchased in 1996
- Truck will be 17 years old upon new truck delivery
- Current Mileage: 125,914 Miles
- Current Hours: 13,833 Hours
- Repair Costs year to date \$42,413



Article 14. Purchase Replacement Bucket Truck for Electric Department

Project Funding

- Truck purchase will be funded from the Electric Department's existing unrestricted net assets balance
- Purchase will have no effect on the customer tax rate
- Purchase will have no effect on the existing customer kilowatt hour electric utility rate

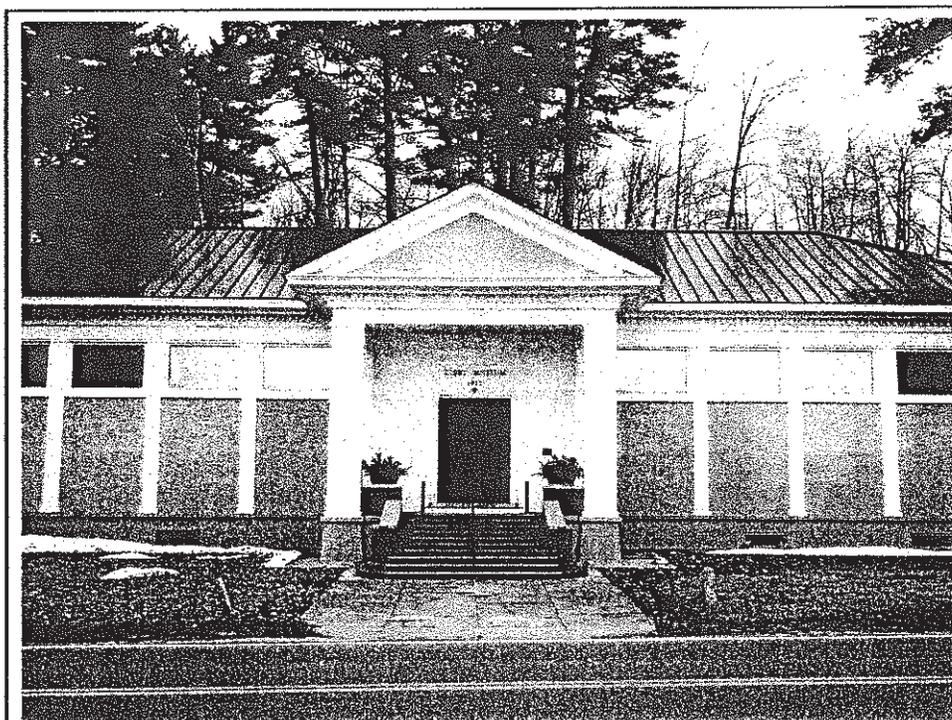
ARTICLE 15. Town Library and Libby Museum Buildings Maintenance

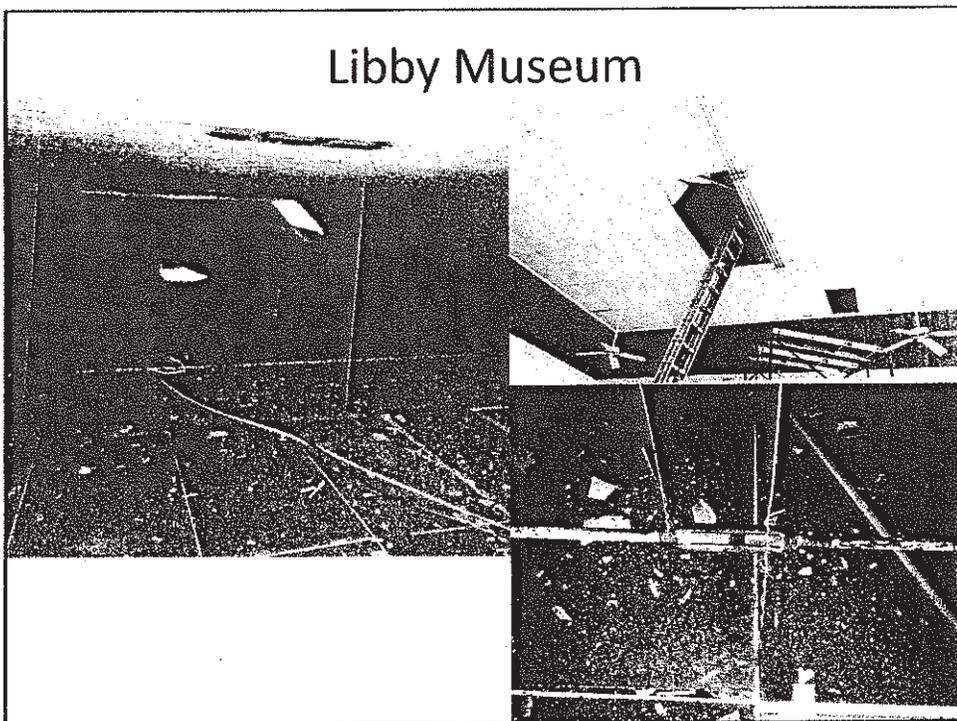
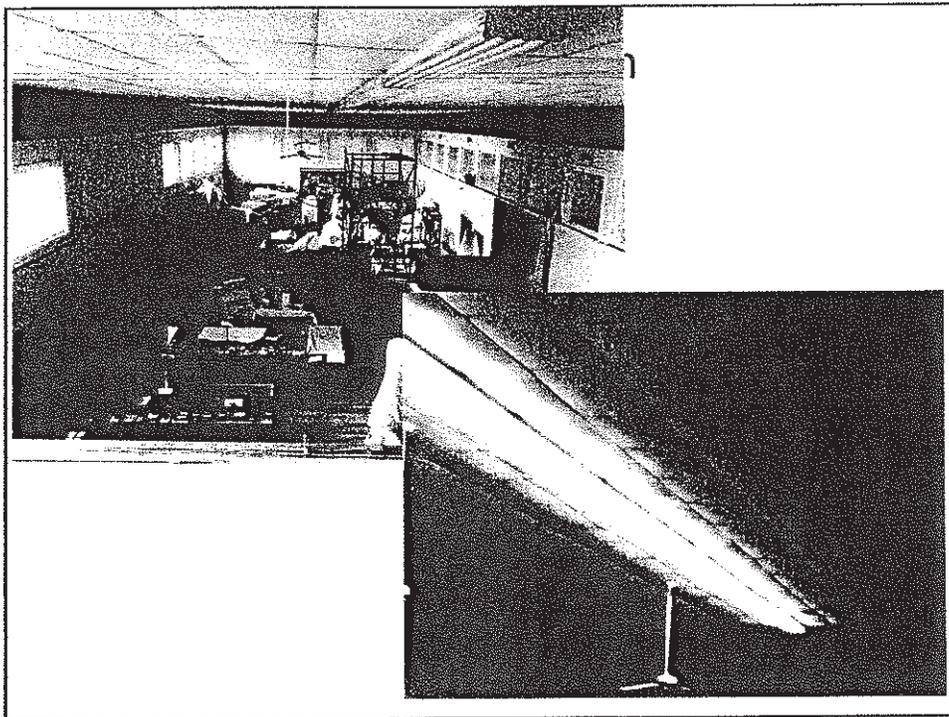
To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars **(\$100,000)** for the purpose of making needed evaluations of structural conditions and mechanical systems, and making needed repairs and building maintenance improvements to these Town-owned buildings.

- Recommended by Board of Selectmen by a vote of 5-0
 - Recommended by Budget Committee by a vote of 8-0
- Estimated Tax Rate Impact 2013 - \$ 0.049

ARTICLE 15. Town Library and Libby Museum Buildings Maintenance

- **Problem:**
 - **Library:**
 - HVAC System 33+ Years Old
 - End of Useful Life
 - **Libby:**
 - Excessive Moisture
 - Ventilation
 - Walls Cracking
 - Ceiling Tiles





ARTICLE 15. Town Library and Libby Museum Buildings Maintenance

• **Solution:**

– **Library:**

- HVAC Eng. & Contractor Evaluate Options
- Replace out dated Controls & Appurtenances
- Consider Building Future

– **Libby:**

- **Historical Architect**
 - Evaluate & Recommend Alternatives
 - Meet w/ Stakeholders
 - Develop Plans & Cost Estimates

ARTICLE 15. Town Library and Libby Museum Buildings Maintenance

Cost:

	Library	Libby	Total
Architect/Engineer	\$ 5,000	\$20,000	25,000
Laser Survey	0	\$10,000	\$10,000
Testing	0	\$ 5,000	\$5,000
Staging, Clean Up, Misc.	0	\$ 5,000	\$5,000
Construction	\$50,000	0	\$50,000
Contingency	\$ 5,000	0	\$5,000
Total	\$60,000	\$40,000	= \$100,000

ARTICLE 16. Public Works Vehicle and Equipment Capital Reserve Account

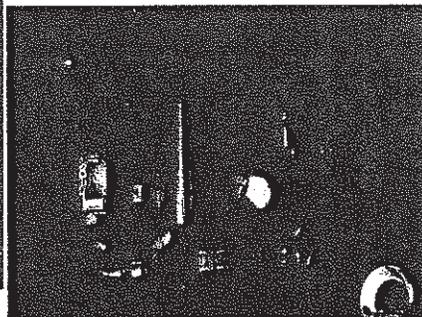
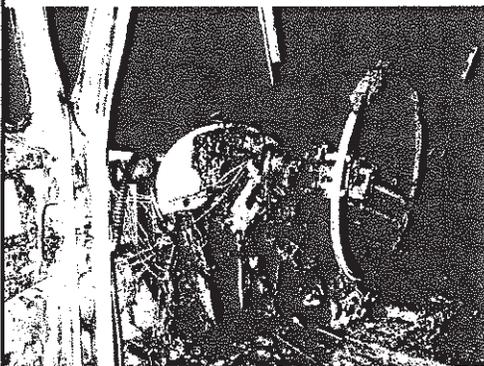
To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty Thousand dollars **(\$160,000) to be transferred to the existing Public Works Vehicle & Equipment Capital Reserve Account**, to be under the custody of the Trustees of Trust Funds.

The Selectmen have been designated as agents to expend this Capital Reserve Account.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0

Estimated Tax Rate Impact 2013 - \$ 0.078
Revised 12-28-12

ARTICLE 16. Public Works Vehicle and Equipment Capital Reserve Account
UPDATE



**ARTICLE 16. Public Works Vehicle and Equipment Capital Reserve Account
UPDATE**

- **Problem:**
 - Replacing Vehicles and Equipment
 - Without spikes in funding

- **Solution:**
 - Fund Capital Reserve Account
 - Long Term Plan
 - Proposed 2013 Purchases:
 - Dump/Plow Truck – 10 Wheeler to replace **HD-3 (Destroyed in Fire)**
 - ½ Ton Pickup – Crew truck to replace HD-18
 - **Sidewalk Plow – Replace HD-14 (Destroyed in Fire)**
 - Solid Waste Horizontal Bailer – Upgrade & replace

DEPT.	YEAR	ID #	MAKE	MODEL	TYPE	2013 Replacement cost	Replacement year	Useful Life	COMMENTS
HWY.	2009	HD-1	GMC	C-5000	1 Ton	\$60,000.00	2021	17	Highway Fireman
HWY.	2006	HD-2	INTERNATIONAL	7400	FULL SIZE DUMP	\$150,000.00	2025	16	
HWY.	2005	HD-3	INTERNATIONAL	7400 SFA	FULL SIZE DUMP	\$200,000	2013	15	Destroyed by Fire – Replace w/ 10 Wheeler
HWY.	2005	HD-4	INTERNATIONAL	7400	FULL SIZE DUMP	\$190,000.00	2017	16	
HWY.	1996	HD-4	GALION	850	GRADER	\$300,000.00	2020	26	
HWY.	1999	HD-6	STERLING	L7891	FULL SIZE DUMP	\$180,000.00	2016	16	SawPlow Truck
HWY.	2004	HD-7	INTERNATIONAL	7400	FULL SIZE DUMP	\$190,000.00	2018	16	
HWY.	2002	HD-8	CASE	621D	LOADER	\$150,000.00	2022	20	Loader w/ plow for DE
HWY.	2006	HD-9	FORD	F560 SUPERDUTY	1 1/2 TON DUMP	\$190,000.00	2016	12	Hand down to SW, trade SW-1
HWY.	2010	HD-10	GMC	C6600	1 1/2 TON DUMP	\$190,000.00	2020	10	New purchased in 2010
HWY.	2007	HD-11	FORD	F560SD	1 1/2 TON DUMP	\$190,000.00	2017	10	
HWY.	2011	HD-12	CHEV. SILVERADO	2500	3/4 TON PICKUP	\$24,000.00	2022	10	
HWY.	2012	HD-13	JOHN DEERE	L-35	LOADER	\$150,000.00	2022	10	New, part replaced in 2012
HWY.	1994	HD-14	TRACKLESS	MT15T V	SIDEWALK PLOW	\$150,000	2014	20	Back Up – Destroyed in Fire
HWY.	2003	HD-15	JOHN DEERE	410G	LOADER-BACKHOE	\$100,000.00	2023	20	
HWY.	2001	HD-16	NEW HOLLAND	TN65D	TRACTOR-LOADER	\$85,000.00	2021	20	
HWY.	2006	HD-17	HOLDER	MYC978	SIDEWALK PLOW	\$150,000.00	2020	15	
HWY.	1995	HD-18	Chev. Silverado	K-1500	1/2 TON PICKUP	\$25,000.00	2013	10	Highway Line Striping/Crew Truck
HWY.	1981	HD-19	DRESSER	515C	LOADER	\$150,000.00	2020	20	is now back up, on fleet duty
HWY.	1988	HD-20	FORD	L8501	FULL SIZE DUMP	\$160,000.00	2017	12	Upgrade and continue to be Back up
HWY.	1993		Rosco		PAVEMENT ROLLER	\$40,000.00		20	Need to upgrade to a 3 ton roller (capital outlay)
S. W.	2009	SW-2	BOBCAT	S-195	SKID STEER	\$60,000.00	2024	15	
S. W.	2003	SW-1	FORD	F-850 SD	1 TON DUMP	\$75,000.00	2025	12	Replaced by HD-9
S. W.	2002	SW-4	CASE	50XT	UNI-LOADER	\$50,000.00	2016	15	
S. W.	2000	SW-3	JOHN DEERE	310 3E	BACKHOE	\$100,000.00	2020	20	Will not buy new, used hand down from Hwy?
S. W.	1998	SW-5	EXCEL	GX50-11	H. BALER	\$75,000.00	2016	20	
S. W.	1992	SW-5	PHILLY TRAMRAIL	HT 10069.00	V. BALER	\$85,000.00	2013	20	Upgrade to Horizontal Bailer

ARTICLE 16. Public Works Vehicle and Equipment Capital Reserve
Account
UPDATE

• Costs:

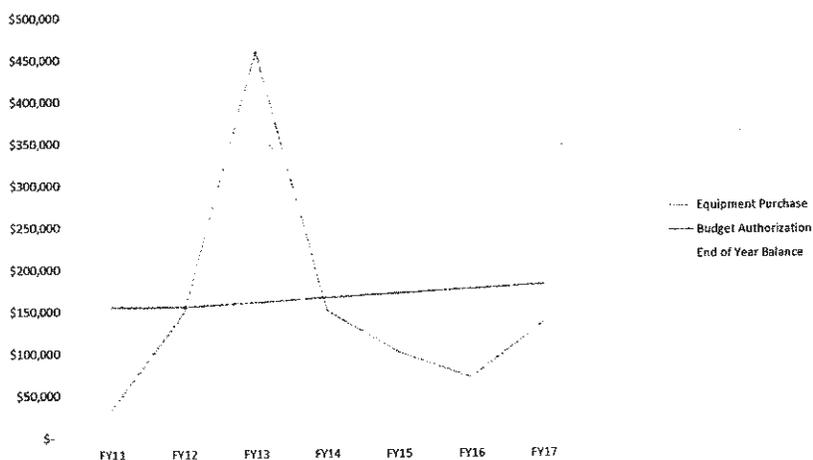
- 2012 authorized \$155,000
- Balance \$336,500
- **2013 Budget Request \$160,000**
- **2013 Withdrawal from Capital Reserve Account**

<u>Vehicle/Equipment</u>	<u>Costs</u>
10 Wheeler	\$ 200,000
Pick Up	\$ 25,000
<u>Sidewalk Plow</u>	<u>\$ 150,000</u>
Horizontal Bailer	\$ 85,000
Total	\$ 460,000

ARTICLE 16: Public Works Vehicle and Equipment Capital Reserve
Account
UPDATE

<u>Project/Activity</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Equipment Purchase	\$34,000	\$148,490	<u>\$ 460,000</u>	\$ 0	\$ 100,000	\$ 70,000	\$135,000
Budget Request	\$155,000	\$155,000	<u>\$ 160,000</u>	\$ 165,000	\$ 170,000	\$ 175,000	\$180,000
End of Year Balance	\$329,921	\$336,431	<u>\$ 56,667</u>	\$221,667	\$291,667	\$256,667	\$ 116,667
Proposed Equipment Replacement	HD-12	HD-19	<u>HD-3</u> <u>HD-18</u> <u>HD-14</u> <u>Bailer</u>		HD-9	SW-4	HD-4

ARTICLE 16. Public Works Vehicle and Equipment Capital Reserve Account
UPDATE



ARTICLE 17. Fire Trucks and Apparatus Replacement Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Six Thousand dollars **(\$176,000) to be transferred to the existing Fire Trucks and Apparatus Replacement Capital Reserve Account**, to be under the custody of the Trustees of Trust Funds. The Selectmen have been designated agents to expend this Capital Reserve Account.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0
- Estimated Tax Rate Impact 2013 - \$ 0.086

ARTICLE 17. Fire Trucks and Apparatus Replacement Capital Reserve Account

Dept rank Description	project #	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total
1	Replace Engine 1	Inv-0607021	\$425,000									\$425,000.00
2	Replace Utility 1	Inv-0717301		\$155,000								\$155,000.00
3	Replace SCBA#	Inv-0711402		\$175,000								\$175,000.00
4	Replace Engine 2	Inv-0711900					\$450,000					\$450,000.00
5	Replace Ladder 1	Inv-0511801						\$900,000				\$900,000.00
6	Replace Engine 3	Inv-1102301										
7	Replace Engine 4	Inv-0502801										
8	Replace Boat 1	Inv-1208001										
Running OP Total		\$549,487	\$425,000.00	\$330,000.00	\$0.00	\$0.00	\$1,140,000.00	\$900,000.00	\$0.00	\$0.00	\$0.00	\$2,105,000.00
CIP Program Annual Contribution		\$178,000										

ARTICLE 18. Town Office Facility Capital Reserve Account

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand dollars (**\$100,000**) to be transferred to the **existing Town Office Facility Capital Reserve Account** as established by vote of the March 13, 2001 Town Meeting, to be under the custody of the Trustees of Trust Funds. The Selectmen have been designated agents to expend this Capital Reserve Account.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0
- Estimated Tax Rate Impact 2013 - \$ 0.049

ARTICLE 18. Town Office Facility Capital Reserve Account

March 13, 2011 APRIL 23, 12

→ Establish a Capital Reserve Fund under the provisions of RSA 35:1 for purposes inclusion of any of the following activities related to the town's town office facility: acquisition of property architectural/engineering fees, rehabilitation of property, maintenance or expansion of property, and to raise and appropriate the sum of twenty five thousand dollars (\$25,000) for the Town's fund balance for the purpose, and further authorize the Board of Selectmen as agreed to expend. ←

Yes 0/28
No 1/32

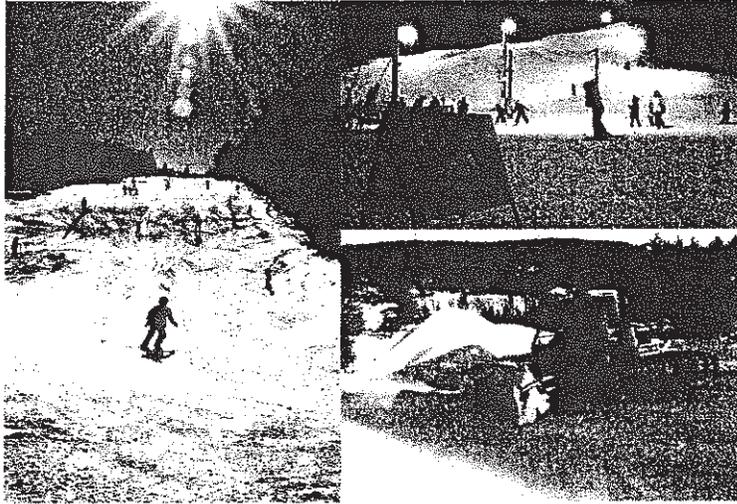
Article 19. Establish Abenaki Ski Area Capital Reserve Fund

To see if the Town will vote to establish a new Capital Reserve Fund as authorized under provisions of RSA 35:1 **for the purpose of purchasing or repairing the snowmaking equipment, the groomer, light poles and mechanical, electrical, and safety equipment related to the Abenaki Ski Area** and to raise and appropriate the sum of fifteen thousand two hundred fifty dollars **(\$15,250) to be placed in this fund**, to be under the custody of the Trustees of Trust Funds and to designate the Board of Selectmen as agents to expend.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 4-1-

Estimated Tax Rate Impact 2013 - \$ 0.007

Article 19. Establish Abenaki Ski Area Capital Reserve Fund



Proposed abenaki Equipment capital reserve

2013 Abenaki Equipment Capital Reserve

Assumes 10% rise in contributions and cost of items for every 10 years

Item	Placed In Service	Life Expectancy	Replacement Date	Replacement Cost	Annual Contribution
ATV	2007	10	2017	\$10,000	\$1,000
Groomer (USED)	2007	10	2017	\$65,000	\$6,500
Light Poles	2018	20	2038	\$10,000	\$500
Lights	2011	20	2031	\$20,000	\$1,000
Snowguns	2011	20	2031	\$20,000	\$1,000
Snowmaking Compressor	2011	15	2026	\$30,000	\$2,000
Snowmaking Pump 1	2011	20	2031	\$20,000	\$1,000
Snowmaking Pump 2	2019	20	2039	\$20,000	\$1,000
Snowmobile	2013	10	2023	\$12,500	\$1,250
Total					\$15,250

Proposed abenaki Equipment capital reserve (Cont)

2013 Abenaki Equipment Capital Reserve

Year	Contributions	Capital Item	Expense	Balance
2013	\$15,250			\$15,250
2014	\$15,250			\$30,500
2015	\$15,250			\$45,750
2016	\$15,250			\$61,000
2017	\$15,250	Groomer, ATV	\$75,000	\$1,250
2018	\$15,250	Light Poles	\$10,000	\$6,500
2019	\$15,250	Pump 2	\$20,000	\$1,750
2020	\$15,250			\$17,000
2021	\$15,250			\$32,250
2022	\$15,250			\$47,500
2023	\$16,775	Snowmobile	\$13,750	\$50,525
2024	\$16,775			\$67,300
2025	\$16,775			\$84,075
2026	\$16,775	Compressor	\$30,000	\$70,850
2027	\$16,775	Groomer, ATV	\$82,500	\$5,125

ARTICLE 20: AFSCME Contract Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and Local #534 of the American Federation of State, County, and Municipal Employees (AFSCME) which calls for the following increases in salaries and benefits at the current staffing levels:

Year		Estimated Increase
2013	Wages	\$37,531
	Benefits	\$ 7,484
	Total 2013	\$45,015
2014	Wages	\$34,744
	Benefits	\$ 6,928
	Total 2014	\$41,671

and further to raise and appropriate the sum of **\$45,015** for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in wages and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

- Recommended by Board of Selectmen by a vote of 5-0
- Recommended by Budget Committee by a vote of 6-0
- Estimated Tax Rate Impact 2013 - \$ 0,022

**TOWN OF WILFORD
AND
BEREAHAM
TOWNS AGREEMENT 11-11-12**

1. Duration of Agreement: 2 years, beginning December 31, 2012.

2. Wage:
 a. The 2012-2013 pay plan for all employees in the town will remain as a 2% one of being approved except for those Officers, Inspectors, Supervisors, and Police and Dispatch Dispatchers and Police who will be under the 2% cap.
 b. The 2013-2014 pay plan will be 2% plus as outlined in Article 11.1 of the 2012-2013 pay plan book. The town of Wiltford will have a 2% increase for 2013-2014.
 c. The town will accept negotiations relative to wages to 2% for those employees in the pay plan for 2013-2014.

3. Compensation - Time Off Work:
 Employees may receive vacation time at a rate of 1.5% of their base pay for each year of service, subject to the following conditions:
 (1) The employee must accumulate the time off in 15-day increments for 12 months of service and use it within 12 months of the anniversary date.
 (2) The use of accumulated vacation time is subject to the approval of the town or its attorney.
 (3) An employee may not use the accumulated vacation time for more than 10 consecutive days in any one year.
 (4) Accumulated vacation time may be used for sick leave for up to 10 consecutive days in any one year.
 (5) An employee may not use accumulated vacation time for the purpose of the employee's annual leave or for the purpose of the employee's annual leave.
 (6) The town will be paid for the employee's annual leave in accordance with applicable regulations.

4. Article 11.1: Details for summary of this section which refers to previous compensation in Article 11.

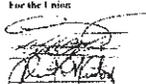
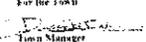
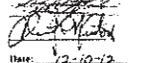
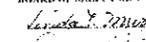
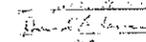
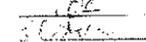
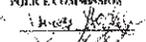
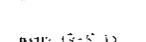
5. Article 12: Wages: Town of Wiltford will be compensated per the provisions of the Fair Labor Standards Act (FLSA).

6. Article 13: Wages: Town of Wiltford will be compensated per the provisions of the Fair Labor Standards Act (FLSA).

7. Article 14: Health Insurance:
 a. Effective for 2013-2014, the town contributes 95% of Standard Care's (SINO) plan to employees' schedule of Standard Care's (SINO) or PHS plan.
 b. Any previously existing health insurance policies will remain in force at 2012 rates and be paid annually to current employees.
 c. Up-cost incentive will remain at \$2,500 for new employees and current employees who opt out of town health insurance coverage after the effective date of this contract. New employees who do not opt out of town health insurance will receive an incentive compensation if they successfully complete their obligations as required.
 d. Opt out for current employees to remain to be in force at 2012 rates.
 e. Town contributes 95% of employees' dental insurance cost for Standard Care's Plan 1 or Plan 2 Dental Insurance Plan.

All other terms and conditions of collective bargaining agreement between SIBPA Local 72 and the Town of Wiltford remain unchanged.

AGREED:

For the Union	For the Town
	
	BOARD OF SELECTMEN
Date: 12-10-12	
For the Town	
PUBLIC COMMISSIONER	
	
Date: 12-11-12	Date: 12-11-12

ARTICLE 22: Sunday Activities Ordinance

To see if the Town will vote to **repeal the present Sunday Activities Ordinance adopted by vote of Town Meeting in 1932** (Chapter 144 of the Town's Ordinances) and **adopt a new Sunday Activities Ordinance** as follows below to allow the conduct of businesses, retail sales, games, sports, concerts and other activities on Sundays, provided that the peace and quiet of the general public are not unreasonably disturbed thereby:

Chapter 144. SUNDAY ACTIVITIES

144-1. Sports, games and the like.

It shall be lawful on the Lord's Day to organize or participate in plays, games, sports, and exhibitions, provided that the peace and quiet of the general public are not unreasonably disturbed thereby. The Selectmen may regulate the time, manner and areas of such plays, games, sports and exhibitions so that no unreasonable disturbance of the peace and quiet shall be caused thereby.

144-2. Business and retail trade.

It shall be lawful on the Lord's Day to conduct any business and sell at retail any and all products and items that are lawful to be conducted or to be sold on any other day of the week.

144-3. Motion pictures, lectures and concerts.

It shall be lawful on the Lord's Day to conduct motion pictures, lectures, concerts and other similar performances, provided that no unreasonable disturbance of the general public's peace and quiet is caused thereby. The Selectmen may regulate the time, manner and location of such performances.

Recommended by Board of Selectmen by a vote of 5-0

ARTICLE 22: Sunday Activities Ordinance

Chapter 144. SUNDAY ACTIVITIES

§ 144-1. Amateu sports;
§ 144-2. Retail trade.

§ 144-3. Motion pictures, lectures and
concerts.

[HISTORY: Adopted by the Annual Town Meeting of the Town of Wolfeboro 3-8-1932 by Art. 3. Amendments noted where applicable.]

GENERAL REFERENCES

members and officers — See Ch 73.

§ 144-1. Amateu sports.

It shall be lawful on the Lord's Day to engage in any games, sports and exhibitions of any kind, or to hold no admission is charged and after noon in the afternoon, except public dancing, horse racing, or dog fighting, or testing automobile, auto, auto, auto, and motor boats and other not unreasonably disturbed thereby. The Selectmen may regulate the time, manner and place of such games and sports to the extent that is reasonable to preserve the peace and quiet and to be caused thereby.

§ 144-2. Retail trade.

It shall be lawful on the Lord's Day to sell, or retail, newspapers, periodicals, ice cream, soft drinks, confectionery, fruit, bakery products, cigars, cigarettes, tobacco, smoking accessories, pipes, and gas, gas, gas, automobile parts and food for consumption. Except as provided here and by Section 5 of Chapter 550 of the Public Laws of the State of New Hampshire, it shall be lawful on the Lord's Day to sell, or retail, for use in any, mechanical or other use on the Lord's Day.

§ 144-3. Motion pictures, lectures and concerts.

[Added 3-9-1937 ATM by Art. 5.] It shall be lawful on the Lord's Day to conduct motion pictures, lectures and concerts, but not earlier than six in the afternoon, and to conduct no unreasonably disturbance of peace and quiet is caused thereby. The Selectmen shall make regulations as to such performances.

Article 23: PETITION WARRANT ARTICLE

To see if the Town will vote to require that all votes of the governing body and budget committee relative to budget items or any warrant article shall be recorded votes and the numerical tally of any such vote shall be printed in the town warrant next to the affected warrant article and further to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article in accordance with RSA 32:5 V-a and b.