

April 19, 2022

Trustee of the Trust Funds Meeting. Annex Meeting Room Town Hall

Attendees: Barbara Lobdell, Chair. Judy Cole, Trustee. Blaine Kaiser, Trustee. Kathryn Carpentier (KC), Finance Director

Meeting called to order 1:25 pm

Barbara asked for approval of the March meeting minutes. So moved by Judy Cole, 2nd by Blaine Kaiser. All in favor.

1. Vouchers: Barbara tabled a voucher request from Elizabeth Fogg for her scholarship award from 2021 thinking perhaps it had already been paid. Barbara to check with finance dept. to verify. Voucher for Lakeview Cemetery signed for Lot Sale proceeds ending 2-21 in amount of \$742.28 Request for funds to be forwarded to 3 Bearings.
2. Update on Legal Opinion from Attorney Nate Fenessy regarding Wolfeboro High School Fund(Latin Studies) and Wolfeboro School Fund. Barbara has not heard back from the Attorney as of this meeting. Barbara had also reached out to Kathleen Egbert, School Administrator on the Wolfeboro School Fund to see if she had any paperwork or information on the fund. She does not have any information. Barbara to follow up with Attorney to advise.
3. Review of Documentation for Town Audit. KC gathering information requested by auditors: Annual Summary of Activity(MS-9), Bank Statements and account statements for 2021 + January and February of 2022, Supporting documents for all receipts and disbursements 2021, Listing of any amounts owed to or from the Town as of 12-31-21, Copies and supporting trust documentation detailing any new funds and Minutes of Trustee meeting for 2021 and 2022 to date.
4. Financial Update from KC. KC not requesting any money at this time. KC will request once we get closer to the town tax collection date. Trustees owe no monies at this time.
5. Other. Judy proposed using some of the cemetery proceeds towards payment for the new cemetery computer tracking system. It was the opinion of the trustees that these funds were designed for the maintenance of the cemeteries and not any computer/automation.

Meeting adjourned at 2:20PM

Blaine Kaiser, Secretary