

Wolfeboro Zoning Board of Adjustment
December 06, 2021 7:00 PM
The Great Hall at Wolfeboro Town Hall
Meeting Minutes

Members Present/Roll call: Audrey Cline, Luke Freudenberg, Sarah Silk, Suzanne Ryan, Dave Senecal, and Tim Cronin.

Staff Present: Tavis Austin, AICP, Director of Planning & Development

I. Call to Order: The meeting was called to order at 7:00 pm.

II. Public Hearings: NONE.

III. Board Discussion

A. Cline outlined the Board's discussion of revisiting and updating the Rules of Procedure. She added discussion of current vacancies—alternates—and a procedure to fill those vacancies while providing consistency with three-year term cycles.

S. Ryan discussed handouts she had prepared for the Board. She noted removal of Town names to remove potential bias. Handouts included other communities' rules of procedure, application processes, statutory reference materials, and application forms.

Members generally discussed the handouts and expressed preference to cite State Statute as appropriate in future draft work and ultimately the rules of procedure update.

S. Silk commented the need for more time to look at the materials before making any decisions.

A. Cline asked if members could review the materials and submit comments to T. Austin by January 10 in effort to discuss the Rules of Procedure further in February. The Board agreed.

L. Freudenberg asked if the documents were available electronically.

T. Austin stated that if S. Ryan could provide the sources, he could get Word documents out to members.

IV. Review of Minutes: Board moved review of Minutes to the January meeting.

V. Adjournment:

Suzanne Ryan made a motion, which was seconded by Audrey Cline, to adjourn the meeting.
Motion passes unanimously with a vote of 5-0.

Meeting was adjourned at 8:00 pm.