

***Public Meeting of the  
Zoning Board of Adjustment  
Monday, September 19, 2022  
The Great Hall, 84 south Main Street  
7:00 PM***

**1. Roll Call:**

**Members Present:** Chairman Audrey Cline, Suzanne Ryan, Sarah Silk, Luke Freudenberg, Nancy Stroman Alternate, Cate McMahon, Alternate, Chuck Sumner, Alternate

**Members Excused:** Tim Cronin, Clerk

**Staff Present:** Tavis Austin, Director of Planning and Development

**1. Public Meeting: Rules of Procedure (ROP) Discussion**

A. Cline reminded Board of previous meetings and discussions on the Rules of Procedure. She indicated a draft with suggested changes; copies to all present.

C. Sumner questioned whether an introductory paragraph or phrase should be included suggesting readers review full NH RSA where citations referenced in the ROP.

Board generally consented. Discussion then occurred as to ‘how to proceed’ with reviewing the draft presented 09/19 along with those previously discussed. General ground rules were established for review.

A. Cline, referring to the draft she presented, outlined the suggested changes.

Board members interjected at various points, minor amendments were discussed. S. Ryan suggested that upon completion of this draft review, the Board refer to the Laughlin document to assure Board had addressed all pertinent aspects.

Discussion ensued on Officers, Recording Secretary, and general discussion on application requirements and a waiver provision.

T. Austin to make suggested edits, as discussed, into the A. Cline draft. Board members to document additional changes they hadn’t brought up on the meeting.

S. Ryan motioned to adjourn at 09:20 PM; L. Freudenberg seconded the motion which passed unanimously. Meeting adjourned at 09:20PM.